

## The Clinton Township Board of Trustees

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The Meeting of the Clinton Township Board of Trustees was held on September 19<sup>th</sup> at 7pm at 3820 Cleveland Ave. Present were Trustees Jane Cera, Carl Reardon, and Aliena Sword, Fiscal Officer Deb Steele, Township Administrator Vaughn, Fire Chief Fraley, Police Chief Jones Superintendent of Roads Villa, and some residents.

### GENERAL

The next meeting will be October 3<sup>rd</sup> at Chambers Rd at 7:00pm

**Res. No. 18-09-020** Motion by Trustee Cera to approve the agenda with flexibility. 2<sup>nd</sup> Trustee Sword. Vote: Trustee Reardon – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

Julie Donnan, Esq. who represents the Township was invited to the meeting to explain the [executive session law](#) in Ohio. She spoke about the process of public meetings where Trustees make decisions in public; for things like negotiating a bargaining agreement with a Union, employment decisions, and a large list of additional items stated in the law as perfectly acceptable reasons, that the General Assembly has decided that Boards need privacy. For such discussions, Trustees have the option to move into executive session. She emphasized that this is state law and that any issues with the Board's rights under the law should be brought to the Ohio General Assembly.

Michael Meeks P.E. Traffic Engineer from the Franklin Co. Engineer's Office came to review some projects that are being considered, or discussed. He stated that at the moment there is no funding at this time for any of these projects. There would be studies conducted first and public input opportunities in the future if the county is able to move forward with any of the projects. The studies include looking at speed, traffic, intersections, pedestrian use, potential sidewalks or widening, etc.

Cleveland Ave at Innis Rd , at the southern end of Northern Lights. There have been many car accidents here.

Cooke Rd I-71 to Cleveland Ave, there is a jog in Cooke Rd. This would be an extensive to study and many reports would be required because these roads involve the Federal government because it is a Highway, the State, and City of Columbus need to be involved as well. These roads are about 2/3 county and 1/3 city.

Ferris Rd from Westerville Rd to Karl Rd.

Trustee Cera said the Township would like to promote public meetings, she estimated some of these projects would take about 3 years or more from now to complete. Mr. Meeks agreed with that general timeline, if the County were to move ahead. Trustee Reardon started that more walking paths would be good for the community particularly for bikes and wheelchairs. Mr. Meeks agreed. Township Administrator Vaughn asked storm water drainage to also be taken into consideration with these traffic studies. Mr. Vaughn elaborated that the Township's emergency crews often have to respond to cars being stuck in flooded intersections.

All these would require a public meeting before choosing to move ahead. Mr. Meeks department needs to make more determinations about what is realistic to bring to the public's attention. It is possible spring 2019 one or more of some studies would begin around these areas. Trustee Cera asked the Twp be informed in advance of the meetings so that residents could be informed in case they would like to attend and provide input.

**Res. No. 18-09-021** Motion by Trustee Cera to approve the September 5<sup>th</sup> meeting minutes. 2<sup>nd</sup> Trustee Sword. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

Fiscal Officer Steele read the August 2018 Fiscal Report. On August 1<sup>st</sup> there was an overall Fund Balance of \$7,049,821.60 there was \$1,549,499.00 in Revenue and \$1,642,533.50 in Expenditures leaving an overall Fund Balance of \$6,956,787.11 on August 31<sup>st</sup> 2018.

**Res. No. 18-09-022** Motion by Trustee Cera to approve the August 2018 Fiscal Report. 2<sup>nd</sup> Trustee Reardon. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

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### GENERAL CONTINUED:

Fiscal Officer Steele stated that the Township currently has a bit more than \$3.25M in investments.

**Res. No. 18-09-023** Motion by Trustee Cera authorizing the township Administrator and Fiscal Officer to enter into a discretionary Investment Management Agreement for professional management of various Township funds with Meeder Public Funds, Inc. 2<sup>nd</sup> Trustee Reardon. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

**Res. No. 18-09-024** Motion by Trustee Cera authorizing an application, policies and process for residents to potentially purchase township-owned properties. 2<sup>nd</sup> Trustee Sword. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

Trustee Cera stated that the next step needed is drafting a contract once a buyer has been chosen for a property. She has had contact with a closing company who can help with transaction of a sale and asked if others had additional suggestions. There are many other steps that need to be worked out before the Township can sell a property.

**Res. No. 18-09-025** Motion by Trustee Cera to approve a purchase order for \$5,526 to Expert Office Furniture and Design from 1000-760-730 for a final new building office furniture needs. 2<sup>nd</sup> Trustee Reardon. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

The Trustees stated that this would be the last major furniture soft cost from the new building construction that the General Fund will be covering for other Departments.

### COMMITTEE/TEAM REPORTS

Trustee Reardon updated everyone that the Beautification working group has ordered the 2018 award plaques. After they are manufactured, they will be awarded to residents.

Trustee Cera from the New Building Committee provided the following change orders.

**Res. No. 18-09-026** Motion by Trustee Cera to approve Change Order # 1A-24 with Jay Car Construction needed landscaping needs, at no cost because the expense is within the project allowance. 2<sup>nd</sup> Trustee Sword. Vote: Trustee Reardon – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

**Res. No. 18-09-027** Motion by Trustee Cera to approve Change Order # 1A-25 with Jay Car Construction for additional signs needed within the complex, at a cost of \$844.71. 2<sup>nd</sup> Trustee Sword. Vote: Trustee Reardon – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

**Res. No. 18-09-028** Motion by Trustee Cera to approve Change Order # 1A-26 with Jay Car Construction for modifications to the back parking lot, at a cost of \$8,154.00. 2<sup>nd</sup> Trustee Reardon. Vote: Trustee Reardon – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

**Res. No. 18-09-029** Motion by Trustee Cera to approve Change Order # 1A-27 with Jay Car Construction for removal of old fencing and replace with new fencing, at a cost of \$5,481.00 2<sup>nd</sup> Trustee Sword. Vote: Trustee Reardon – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

**Res. No. 18-09-030** Motion by Trustee Cera to approve Change Order # 1A-28 with Jay Car Construction needed for sealing the concrete on all the complex's exterior sidewalks in the amount for \$9,522.00. 2<sup>nd</sup> Trustee Reardon. Vote: Trustee Reardon – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

There was discussion about the Road Dept planning to seal their building's sidewalk later.

**Res. No. 18-09-031** Motion by Trustee Cera to approve Change Order # 15B-3 with Command Heating and Cooling to delete an unused allowance in the amount of \$15,263.00. 2<sup>nd</sup> Trustee Sword. Vote: Trustee Reardon – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

**Res. No. 18-09-032** Motion by Trustee Cera to approve Change Order # 31 with Jay Car Construction for door key pad changes at a cost of \$1,450.00 2<sup>nd</sup> Trustee Reardon. Vote: Trustee Reardon – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

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TOWNSHIP ADMINISTRATOR

**Res. No. 18-09-033** Motion by Trustee Cera to authorize the Township Administrator to enter into agreement with Coverall for cleaning services for 3820 Cleveland Ave. Contract amount is \$1,245.00/month. 2<sup>nd</sup> Trustee Sword. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

**Res. No. 18-09-034** Motion by Trustee Cera to approve a P.O. to Sound Ideas, using fund 1000-760-730 for \$5,000.00 for needed sound equipment in the new building. 2<sup>nd</sup> Trustee Reardon. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

**Res. No. 18-09-035** Motion by Trustee Cera to hire Rachel Adams as a Full Time Administrative Assistant and Information Specialist at a rate of \$21.63 per hour to be paid from 1000-110-132, with a start date after passing of a drug test and background screen. 2<sup>nd</sup> Trustee Sword. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

**Res. No. 18-09-036** Motion by Trustee Cera to hire Kyle Whalen as Full Time Interim Code Enforcement and Building Plans Technician with a start date of immediately to be paid at a rate of \$16.00 per hour. 2<sup>nd</sup> Trustee Reardon. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

The Fiscal Officer stated the appropriations would need to be amended to create a new line item to pay the Code Enforcement Officer from.

FIRE

Fire Chief Fraley provide an August reports, 23 smoke alarms were installed in resident's homes.

POLICE

**Res. No. 18-09-037** Motion by Trustee Cera to approve hiring Jenna Fodor contingent upon passing a drug screen and background check effective today with her salary starting at \$16.25 to be paid from 2081-210-100 with benefits to be the same as all non-union township employees. 2<sup>nd</sup> Trustee Sword. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

ROAD

**Res. No. 18-09-038** Motion by Trustee Cera to amend Res. No. 18-08-033 to use line item 2031-330-430 instead. 2<sup>nd</sup> Trustee Reardon. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

Brush pick up will be extended, Trustee Cera requested the website be updated as such.

CODE ENFORCEMENT

No new business

NEW BUSINESS

Resident Jane Margiotta stated that the UVCA will be hosting an Ice Cream social at the playground this coming Sunday at 3pm.

The Township Open House and Ribbon Cutting for the new building at 3820 Cleveland Ave will be Sunday Oct 14<sup>th</sup> from 11am till 2pm, ribbon cutting at noon.

Department Heads and the Township Administrator recently attended a Franklin County Association event at [MORPC](#).

Trustee Cera moved to adjourn and Trustee Sword 2<sup>nd</sup>

Meeting ended at 8:14pm

**ATTEST:**

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Jane Cera, Chair

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Deborah Steele, Fiscal Officer