

## The Clinton Township Board of Trustees

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The Meeting of the Clinton Township Board of Trustees was held on March 7<sup>th</sup>, at 7pm at 4093 Cleveland Ave. Present were Trustees Jane Cera, Carl Reardon, and Aliena Sword, Fiscal Officer Deb Steele, Fire Chief Fraley, Police Chief Jones, Superintendent of Roads Villa, Township Manager Skip Apple, Code Enforcement Officer Whalen, and several residents.

### GENERAL

Next two meetings will be March 14<sup>th</sup>, 2018 and March 21<sup>st</sup>, at 4093 Cleveland Ave. at 7:00pm

**Res. No. 18-03-001** Motion by Trustee Cera to accept the agenda with flexibility. 2<sup>nd</sup> Trustee Reardon. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

**Res. No. 18-03-002** Motion by Trustee Cera to pay the bills. 2<sup>nd</sup> Trustee Sword. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

**Res. No. 18-03-003** Motion by Trustee Cera to approve payroll. 2<sup>nd</sup> Trustee Reardon. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

**Res. No. 18-03-004** Motion by Trustee Cera to approve the February 21<sup>st</sup> minutes. 2<sup>nd</sup> Trustee Sword. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

Resident Bobbie Olt provided a document that reviewed typos or other issues she found on approved meeting minutes on the Township's website. A big concern to her is why there are a few missing Resolution numbers between the 1<sup>st</sup> and 2<sup>nd</sup> meeting of the month. The Fiscal Officer explained she was recently aware of some of the typos listed and the missing Resolution numbers is not a mistake, that she had a practice of leaving a cushion, or room for another Resolution because sometimes attendees want Resolution numbers available during the 2<sup>nd</sup> meeting of the month. With every meeting being passed with a flexible agenda there are often times more items being approved than what was on an agenda. Ms. Olt did not understand why some Resolutions were not in bold type, and the Fiscal Officer explained that she does not bold resolutions that do not pass. There are items that do need corrected and they will require amending approved meeting minutes.

Fiscal Officer Steele read the January Fiscal Report. On January 1<sup>st</sup> there was an overall fund balance of \$8,286,085.77, there was \$339,016.41 in revenue and \$773,985.09 in expenditures leaving an overall fund balance of \$7,851,117.09 on January 31<sup>st</sup>.

**Res. No. 18-03-005** Motion by Trustee Cera to Approve the January 2018 Fiscal Report . 2<sup>nd</sup> Trustee Reardon. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

Trustee Sword worked on making a report that listed what services Kroger in Northern Lights provided in the community. Trustee Sword and Cera both attended a meeting to learn more about how the County and City are also working on some ways to fill some of the needs the community may have after the loss of the Kroger services.

**Res. No. 18-03-006** Motion by Trustee Cera to approve a Purchase Order for \$5,500.00 to buy a new Projection Screen for the new building at 3820 Cleveland Ave. from ITMadeReal utilizing line item 1000-190-500. 2<sup>nd</sup> Trustee Reardon. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

There was continued discussion about mailings and bringing them in-house instead of sending the mailings out with the trash bill. It is possible to sell advertisements to help pay for printing and mailing out a quarterly newsletter, however companies might want color printing causing more cost. Trustee Sword volunteered to start a draft and Resident Jerah Pettibone offered her help as well. There is an estimated cost of about \$1,300.00 that would cover printing and mailing per issue.

There was continued discussion about where to post the Township Manager job opening. The Ohio Municipal League would cost \$25 a month to post the opening. The OSU John Glenn School of Public Affairs. Resident Donna Goodman Adassa suggested posting the opening at

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### GENERAL CONTINUED:

Ohio Dept of Job and Family Services as well. Resident Bobbie Olt suggested posting it in the smaller neighborhood newspapers as well.

Last summer Trustee Cera formed a working group with residents and they created a list of suggestions of what the Township could do with residential parcels the Township owned at that time. The working group took suggestions from existing land use plans, such as a need for locally produced food. Other lots might be better suited for home construction, and some individuals have expressed interest in buying an empty parcel from the Township. There was also a suggestion of creating pocket parks. Many of the parcels seemed suited for re-homing. In the past the Board had offered properties to neighbors. Overall, this is not a onetime thing, the Township often ends up owning properties and that the Board should create a policy about how to manage or sell parcels, and the need for appraisals or possible deed restrictions so properties only get used for specific purposes. Trustee Reardon was concerned about how to handle deed restrictions and how to enforce any restrictions or if that would fall on zoning. Resident Jane Margiotta was very upset that Trustees were suggesting adding deed restrictions to parcels they own. She stated that she and Resident Linda Buckel have worked hard to get existing deed restrictions enforced, in the University View area where Linda has spent her own money with lawyers to do so. Ms. Margiotta sends letters out weekly to people who are renting out rooms, reminding them that it is against existing deed restrictions to do so. Ms. Margiotta wanted it in the meeting minutes that they were laughed at when they discussed this issues in the past with the Board, and made them feel like it was a joke what they are trying to do and now the Board is talking about deed restrictions. She stated she has spent that two years of her life trying to get these renters out of the neighborhood. Ms. Margiotta stated that Ms. Buckel has probably spent \$15,000 of her own money talking to lawyers and paying for mailings.

Resident Jerah Pettibone stated that maybe the Township could look to the Franklin Co Landbank as a template for how to manage parcels, they have good track record of selling properties to people who want to responsibly manage them, specifically in the Franklinton area. In 2017 on April 5<sup>th</sup> she brought up the topic and she wanted to thank Trustee Cera for getting a working group together to start talking about what could be done, and she is one of the individuals who would like to purchase a property that is at the end of her block for a vegetable garden. That parcel is a half size so it is too small for a home to have a home built on it, and is on a busy street. If she could do this it might help be a new start for how the township manages properties it comes into ownership of. She assured the Board they know her, she attends meetings, and is a homeowner near the property she would like to purchase.

Resident Lois Carson lives next door to a parcel the Township recently came to own, 1837 Lehner Rd. She called the Township office and learned there was ideas about establishing a park she has concerns that there might not be a need for a park because the only child that lives on that part of the street is her grandson and because yards are already very large. She has concerns about who would use such a park, and where would their cars go. She is hoping she would have more of a say about what could happen next door to her property. She has lived in the Township for about 14 years. She owns another home on the street that her daughter lives in, and she and her husband have helped keep the large trees trimmed and grass cut at 1837 Lehner Rd. She too would like an opportunity to buy a parcel from the Township. She further stated that there are many rumors among her neighbors about what could happen and everyone agreed getting a newsletter out would help lessen rumors. Trustee Reardon suggested doing public auctions of parcels, and whatever new practice the Township undertakes it would need to be vetted with some assistance from legal counsel.

Trustee Cera thought the Twp needed to devise a policy that would be fair to anyone interested in buying these properties. She suggested contacting the Board's attorneys and researching other existing policies in order to proceed

### COMMITTEE & WORKING GROUP REPORTS:

Trustee Cera from the Building working group updated everyone that there is a need for a change order. Police Chief Jones explained the need for a wall and ceiling material needed for a temporary holding facility when individuals are arrested. Other law enforcement agencies have and will use the Township's facility.

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GENERAL CONTINUED:

**Res. No. 18-03-007** Motion by Trustee Cera to approve a change order # 1A-9. 2<sup>nd</sup> Trustee Reardon. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

TOWNSHIP MANAGER:

No New Business

FIRE:

Chief Fraley provided a February 2018 monthly report.

**Res. No. 18-03-008** Motion by Trustee Cera to hire firefighter and paramedic Andrew Mott as a part-time firefighter/paramedic at a rate of \$13/hr effective upon passing the physical and drug screen. To be paid from 2111-220-100 & 2281-230-100. 2<sup>nd</sup> Trustee Reardon.

The Fiscal Officer apologized for not noticing this sooner, however there is an additional place from the General Fund that will also be supporting Fire and EMS staff from 1000-230-100. Trustee Cera withdrew the motion.

**Res. No. 18-03-009** Motion by Trustee Cera to hire firefighter and paramedic Andrew Mott as a part-time firefighter/paramedic at a rate of \$13/hr effective upon passing the physical and drug screen. To be paid from 1000-230-100, 2111-220-100 & 2281-230-100. 2<sup>nd</sup> Trustee Sword. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

**Res. No. 18-03-010** Motion by Trustee Cera to hire as David McCoy, Zach Jarrett, Nick Leidheiser, and Levi Newsome as volunteer firefighters effective upon passing the physical and drug screen. 2<sup>nd</sup> Trustee Reardon. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

POLICE:

Chief Jones provided a February 2018 monthly report and stats.

ROAD:

Superintendent of Roads Villa provided a February 2018 monthly Report and Inspections

He also followed up with posting signs about where not to park during a snow emergency however, the County does not want such signs posted because they will never declare a level 3 snow emergency.

CODE ENFORCEMENT:

Code Enforcement Officer Whalen provided a February 2018 monthly Report.

Trustee Sword had a question about a house on the corner of Sale Rd and Walford St. that is boarded up. Officer Whalen clarified that house is on Ferris Rd and Walford St. Trustee Sword thought there was a notice to demolish the structure however Officer Whalen updated the Trustees that the owners better secured the building after getting that notice. There is what seems like a truck that is not in working order that has been out back a while, Trustee Sword inquired if this is something that has to be filed with the Prosecutor's office. Officer Whalen stated there are strict guidelines about what the Township is allowed to take off someone's property that they own. Those sorts of violations are normally up to the County to address.

Trustee Cera thanked the Road Crew, and Code Enforcement for helping do a clean up on Sale Rd.

NEW BUSINESS:

None was brought forward.

Trustee Cera moved to adjourn and Trustee Sword 2<sup>nd</sup>

Meeting ended at 8:41pm

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**ATTEST:**

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**Jane Cera, Chair**

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**Deborah Steele, Fiscal Officer**