

## The Clinton Township Board of Trustees

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The Meeting of the Clinton Township Board of Trustees was held on June 6<sup>th</sup> at 7pm at 999 Chambers Rd. Present were Trustees Jane Cera, Carl Reardon, and Aliena Sword, Fiscal Officer Deb Steele, Fire Chief Fraley, Police Chief Jones, Superintendent of Roads Villa, Township Manager Skip Apple, and several residents.

### GENERAL

Next two meetings will be June 13<sup>th</sup>, 2018 and June 20<sup>th</sup>, at 999 Chambers Rd at 7:00pm

**Res. No. 18-06-001** Motion by Trustee Cera to accept the agenda with flexibility. 2<sup>nd</sup> Trustee Reardon. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

**Res. No. 18-06-002** Motion by Trustee Cera to approve the bills. 2<sup>nd</sup> Trustee Sword. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

**Res. No. 18-06-003** Motion by Trustee Cera to approve payroll. 2<sup>nd</sup> Trustee Reardon. Vote: Trustee Reardon – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

**Res. No. 18-06-004** Motion by Trustee Cera to approve the May 16<sup>th</sup> minutes. 2<sup>nd</sup> Trustee Sword. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

**Res. No. 18-06-005** Motion by Trustee Cera to approve the May 21<sup>st</sup>. minutes. 2<sup>nd</sup> Trustee Reardon. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

**Res. No. 18-06-006** Motion by Trustee Cera to approve the May 29<sup>th</sup>. minutes. 2<sup>nd</sup> Trustee Sword. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

Resident Bobbie Olt has been working with a cat and dog rescue group named [Colony Cats](#) to join an upcoming [University View Civic Association](#) Summer Festival happening July 7<sup>th</sup> from 1pm till 9pm. Dogs are not normally allowed in the Playground park however they could be for an event. Ms. Olt would like to use the tennis court that has a fence and will help keep the court clean after use. One part of the day could allow neighbors to socialize with their dogs and other part of the day, the rescue group could bring cats and dogs that need a home. The Trustees were in support of the event and thought it would be worth having attendees sign a waiver about owners needing to keep control of their pets and owners assuming all liability. Trustee Cera asked that the UVCA see to having the pet companies provide certificates of insurance. She asked Chief Fraley if he would get in touch with Insurance to get requirements.

Trustee Cera shared the existing Records Retention Schedule that she had reviewed with Township legal counsel, who submitted some suggestions. Upon reviewing the F16-29 recommendation, Trustee Reardon suggested leaving sick leave request with payroll batches instead of within an employee file. Trustee Cera asked that all areas review the suggestions of counsel and get back with her on this document.

Trustee Cera again brought forward the latest draft of the postcard to be mailed to businesses. Trustee Reardon suggested changing the introduction. Trustee Reardon read the draft;  
Dear Clinton Township Business Owner,

“The Clinton Township Board of Trustees is actively pursuing economic development measures, some of you may have already spoken to our contractors: Boulevard Strategies. We have hired this firm to research needs and recommend a plan for our future economic growth. We value the strength, diversity and vitality of our business districts. We look forward to working with you now and in the future on our economic development initiatives.

Attractive, accessible business districts are at the heart of our community’s economic growth, property values, and the quality of life for our residents. We would like to encourage you to continue to keep your property looking attractive, and to do everything you can to increase the “walk-ability” of our business and shopping districts. The availability of bus service, and the increase in pedestrian/bicycle traffic; point to the need to consider the impact these travelers have on patronizing our businesses. The clean-up of litter is an important means to increase the ease of customers, the use of sidewalks, and the aesthetic desirability of shopping, eating, and otherwise patronizing businesses.

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### GENERAL CONTINUED

Residents like to support businesses they feel are “being a good neighbor.” Please insure that all litter and debris are cleaned-up and well contained.

Thank you for your consideration and help in this important matter,  
*Clinton Township Board of Trustees*”

It is expected to cost about \$600 to do the mailing and printing.

**Res. No. 18-06-007** Motion by Trustee Cera to approve a purchase order for \$600 utilizing line item 1000-110-500 for the printing and mailing of an informational post card to township businesses. 2<sup>nd</sup> Trustee Sword. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

Trustee Cera relayed that after several call from concerned residents about speeding, that she had a conversation with Superintendent Villa and Chief Jones about adding more traffic calming signs. Police Chief Jones, and Superintendent of Roads Villa reviewed where there existing street signs that read “Children At Play” and will be updated to read “Drive Like Your Kids Live Here.” It is anticipated that there will be only be an additional 6 posts mounted in the Township., as most sign can be added to existing posts.

**Res. No. 18-06-008** Motion by Trustee Cera to approve a purchase order to MD Solutions for \$1,600.00 utilizing line item 2031-330-490 for street signs that read “Drive Like Your Kids Live Here” 2<sup>nd</sup> Trustee Reardon. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera – Yes

There was continued discussion about how to make progress with various zoning issues in the Township. Trustee Cera stated that everyone is frustrated with the existing process that is not effective. The Trustees will work with the Franklin County Commissioners and the County Prosecutor to try and find away address zoning problems more quickly. An informational door-tag will happen in partnership with the County. Matt Brown from Econ. Dev. Franklin Co. has been connecting with the Trustees starting with discussions about the loss of Kroger, but that conversation is now turning toward zoning. Trustee Reardon agree to meet with Kyle about getting some specific case data together, and Trustee Cera agreed to call Matt Brown about a meeting to see what can be done.

Trustee Cera presented a Project Matrix as a way for the Township Management to track efforts. The Project Matrix could be updated after meetings and shared with other staff and officials.

### COMMITTEE & WORKING GROUP REPORTS

Trustee Reardon stated that the Beautification Working Group had a meeting the previous night June 5<sup>th</sup>. They will be judging properties June 22<sup>nd</sup>.

### TOWNSHIP MANAGER

No New Business

### FIRE

**Res. No. 18-06-009** Motion by Trustee Cera to adopt the 2017 Ohio Fire Code. 2<sup>nd</sup> Trustee Sword. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

**Res. No. 18-06-010** Motion by Trustee Cera to approve a Purchase Order for \$26,915.00 payable to Clean Air Concepts for a diesel exhaust system in the new building, utilizing line item 2281-230-420. 2<sup>nd</sup> Trustee Reardon. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

**Res. No. 18-06-011** Motion by Trustee Cera to approve a Purchase Order for \$7,200.00 payable to MobileTek for a needed laptop in a Medic utilizing line item 2281-230-430. 2<sup>nd</sup> Trustee Sword. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

Chief Fraley provided a May 2018 monthly report.

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POLICE

Chief Jones provided a May 2018 monthly report and statics.

Chief Jones updated the Board that the department had recently done Fire Arms, De-escalation, and Narcan training. Sadly Police have been exposed to drugs and the Narcan training is needed to protect officers from possible exposures.

ROAD

Superintendent of Roads Villa provided a May 2018 monthly Report and Inspections.

**Res. No. 18-06-012** Motion by Trustee Cera to approve a Purchase Order for \$32,954.50 payable to Krieger Ford for a 2018 F-150 pickup utilizing line item 2031-330-599. 2<sup>nd</sup> Trustee Reardon. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

CODE ENFORCEMENT

A May 2018 Monthly Report was provided.

**Res. No. 18-05-013** Motion by Trustee Cera to approve an Ohio Revised Code [505.86](#) at 2007 Lamont Ave. 2<sup>nd</sup> Trustee Sword. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

**Res. No. 18-05-014** Motion by Trustee Cera to approve an Ohio Revised Code [505.87](#) on the following; 1613 Elmore Ave, 3196 Cleveland Ave, 1925 Ferris Rd, 1965 Elmore Ave, 2245 Sale Rd, Parcel # 130-000356-00 (Melrose Ave), Parcel # 130-006964-00 (vac lot on Melrose and Cleveland Ave) 2<sup>nd</sup> Trustee Reardon. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

NEW BUSINESS

**Res. No. 18-05-015** Motion by Trustee Cera to move into an executive session for the purpose of considering the appointment, employment, promotion, demotion or compensation of a Township employee. 2<sup>nd</sup> Trustee Sword. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

Start 8:23pm

End 9:03pm

The Trustees stated that they are going to keep with the existing current pay schedule for the Road Dept.

**Res. No. 18-05-016** Motion by Trustee Cera to move into an executive session for the purpose of considering the appointment, employment, promotion, demotion or compensation of a Township employee. 2<sup>nd</sup> Trustee Reardon. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

Start 9:04pm

End 9:21pm

Meeting ended at 9:22pm

**ATTEST:**

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**Jane Cera, Chair**

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**Deborah Steele, Fiscal Officer**