

The Clinton Township Board of Trustees

January 17th, 2018 page 1 of 3

The Meeting of the Clinton Township Board of Trustees was held on January 17th, at 7pm at 4093 Cleveland Ave. Present were Trustees Jane Cera, Carl Reardon, and Aliena Sword, Fiscal Officer Deb Steele, Fire Chief Fraley, Police Chief Jones, Superintendent of Roads Villa, Township Manager Skip Apple, Code Enforcement Officer Whalen, and several residents.

GENERAL

Next meeting will be February 7th, 2018 at 999 Chambers Rd at 7:00pm

Res. No. 18-01-028 Motion by Trustee Cera to accept the agenda with flexibility. 2nd Trustee Sword. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

Trustee Cera took a moment to thank everyone who took a part in responding to the recent winter storm, particularly the Road Dept for their continued timely clearing of streets, also the Police Dept and Chief for responding to a water leak last night. There was positive feedback on social media as well.

There was a review and discussion of the most recent edits to the Township Manager Job Description. By the next public meeting the Board hopes to finalize the description and will continue to edit the document by email.

The item of Records Retention Policy was on the agenda however Trustee Cera would prefer to look into that at a future meeting instead.

Res. No. 18-01-029 Motion by Trustee Cera to pay Police Officer Ben Newman and Mathew Pate from 1000-210-100 effective Jan 1st 2018. 2nd Trustee Reardon. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

Res. No. 18-01-030 Motion by Trustee Cera to approve the Jan 3rd 2018 meeting minutes. 2nd Trustee Sword. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

Upon review of the Jan 3rd minutes Trustee Cera said she preferred the title of Trustee be used in the minutes instead of Chair. Resident Bobbie Olt found a typo and an incorrect number sequence in the resolutions listed about half way into the document. Fiscal Officer Steele added that for the minutes that are posted online, she will sometimes begin including hyperlinks; such as when organizations are listed by name she might add their website or if a section of the Ohio Revised Code numbers are read she is including a link to that language in the law. Trustee Cera thought it might be good to have a popup window when visitors are going to leave the Township's website on such a link provided.

Res. No. 18-01-031 Motion by Trustee Cera to approve the Jan 10th, 2018 meeting minutes. 2nd Trustee Sword. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

Resident Carol Stuart thought there needed to be more clarity about the purpose of the 2nd Wednesday of the month "Brainstorming" meetings happening with the Board. Although she had not attended the meeting, Ms. Stewart said she was concerned the Board was attempting to pass Resolutions without Management or Dept Heads present. Fiscal Officer Steele stated there was discussion about, but not an effort to pass any Resolutions that night. Trustee Cera added that the Board discussed what the new meetings should look like and that the first thing on the agenda was whether or not to make decisions at the Planning meetings. There was concern about doing this and difference of opinion. The Board decided they did not need to decide one way or another about having resolutions at the planning meetings at this time. Trustee Cera stated that all meetings of the Board are public meetings. She noted a resolution was passed to hold the meetings for the first 6 months of the year and that the dates were on the website. Trustee Reardon stated that they give the Board more time to discuss items and that is beneficial. Trustee Cera said she personally would like to see decisions made at these meetings in the future as her whole goal in proposing them is to get more done for the Township, more efficiently.

Fiscal Officer Steele read the December 2017 fiscal report. Dec 1st the township had an overall balance of \$8,765,158.39, there was \$261,826.30 in Revenue and \$765,742.63 in Expenses, leaving a balance of \$8,261,242.06.

The Clinton Township Board of Trustees

January 17th, 2018 page 2 of 3

GENERAL CONT:

Res. No. 18-01-032 Motion by Trustee Cera to approve the December 2017 Fiscal Report. 2nd Trustee Sword. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

Trustee Reardon asked where the monies had been appropriated for the new construction efforts. Fiscal Officer explained it was 1000-730-760 Improvement of Sites.

There was a Discussion about the announcement of Kroger closing at the end of the month in Northern Lights Shopping Plaza. It is difficult to learn who the leasing agent is for the space. Lidl continues to seem like a good fit for the space and community and the Board would like to encourage them to consider the location. Trustee Cera would like to move ahead with connecting with the Lidl business directly. Trustee Cera volunteered to work on a letter that to share with the Board before submitting it to Lidl.

A Community Newsletter and Social Media was discussed for residents, businesses, and visitors ~~was discussed~~. There was agreement that there is a need to boost the Township's identity on various platforms such as Nextdoor and Facebook. Nextdoor won't allow neighborhoods that don't touch each other to be joined on the platform, resulting in the East side not being able to see the West side postings and vice versa. The idea of sending out a Township newsletter quarterly along with the trash bill seems to have a lot of benefit, Trustee Sword would like a way to get feedback about content in a newsletter. She likes the idea of having a spot for each department and an overall goal of connecting better with residents, especially those who are not online. She has started researching printers, postage, and how to pack a one-page newsletter with the trash bill with the hopes of avoiding an additional postage expense. There was a suggestion to sell ad space for local business to help pay for the newsletter. Using the state printers would also include them mailing the item. Years ago, there was a newsletter but managing it became overwhelming. Communications posted on social media from the township should complement content in the newsletter.

COMMITTEE & WORKING GROUP REPORTS:

Trustee Reardon updated everyone that the Beautification working group will meet Tuesday Jan 23rd at 7pm at 999 Chambers Rd.

The Budget Committee will meet 6pm Jan 24th at 6pm at 999 Chambers Rd. Resident Jane Margiotta was upset that Fiscal Officer Steele will not be attending most of the upcoming meeting. Ms. Steele explained her schedule had changed and did not want to disrupt the existing date agreed to.

The JEDZ Board meeting will happen 9am Jan 25th at City of Grandview.

Trustee Cera stated that the Building Committee is mapping out keys and access to about 85 doors in the new building and this is a complex effort. There is also a need to have a better pavement surface around where Fire trucks will use the new building so a change order is need.

Res. No. 18-01-033 Motion by Trustee Cera to approve a building change order with Jay Car Construction in the amount of \$51,882.00 for cement instead of asphalt utilizing line item 1000-760-730. 2nd Trustee Reardon. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

TOWNSHIP MANAGER:

No new business

FIRE:

No new business

The Clinton Township Board of Trustees

January 17th, 2018 page 3 of 3

POLICE:

Res. No. 18-01-034 Motion by Trustee Cera to approve a purchase order to MobileTEK Consulting in the amount of \$3,297.00 for a GetacS410 rugged laptop for the new Police cruiser utilizing line item 2081-210-430. 2nd Trustee Sword. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

ROAD:

No new business

CODE ENFORCEMENT:

No new business

NEW BUSINESS:

Res. No. 18-01-035 Motion by Trustee Cera to go into Executive Session for the purpose of considering the appointment, employment, promotion, demotion or compensation of a Township employee. 2nd Trustee Reardon. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

Start 8:04pm

End 8:40pm

Trustee Cera moved to adjourn and Trustee Reardon 2nd

Meeting ended at 8:57pm

ATTEST:

Jane Cera, Chair

Deborah Steele, Fiscal Officer