

The Clinton Township Board of Trustees

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The Meeting of the Clinton Township Board of Trustees was held on February 7th, at 7pm at 999 Chambers Rd. Present were Trustees Jane Cera, Carl Reardon, and Aliena Sword, Fiscal Officer Deb Steele, Fire Chief Fraley, Police Chief Jones, Superintendent of Roads Villa, Township Manager Skip Apple, Code Enforcement Officer Whalen, and several residents.

GENERAL

Next two meetings will be February 14th, 2018 and February 21st, at 999 Chambers Rd at 7:00pm

Res. No. 18-02-001 Motion by Trustee Cera to accept the agenda with flexibility. 2nd Trustee Reardon. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

Res. No. 18-02-002 Motion by Trustee Cera to pay the bills. 2nd Trustee Sword. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

Res. No. 18-02-003 Motion by Trustee Cera to approve payroll. 2nd Trustee Reardon. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

Res. No. 18-02-004 Motion by Trustee Cera to approve the Public Records Request policy. 2nd Trustee Sword. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

Trustee Cera reviewed the need to post the revised policy in public areas. Fiscal Officer Steele reviewed that in 2016 the Public Records Retention policy was updated. Trustee Cera noted that the retention schedule would need some work.

Res. No. 18-02-005 Motion by Trustee Cera to Amended Resolution No. 18-02-004 to approve motion No. 18-02-004. 2nd Trustee Reardon. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

Res. No. 18-02-006 Motion by Trustee Cera to approve a job description for Township Manager. 2nd Trustee Sword. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

Resident Nick Gani asked where the job opening will be posted. The Board has not made specific decisions yet, but stated far, wide, and soon. Resident Carol Stewart asked if the description will be posted online and Trustee Cera stated she could do that. Trustee Reardon stated that the language that reads “Master’s Degree preferred” would shy away some applicants. Trustee Sword agreed upon deeper review. Trustee Cera said she thought the fact that the document states a combination of education and experience would cover the concern. Trustee Cera agreed to remove the language on the Master’s Degree preferred. Trustee Reardon then wanted to remove the entire bullet on education, including a Bachelor’s degree, and again Trustee Cera said she felt the document gave the flexibility to consider applicant’s experience. In the end that language was also removed. Resident Jane Margiotta accused Trustee Cera of writing the description in an attempt to hire a specific Eastside resident and Trustee Cera was baffled and stated it is well documented how this description was written. She started with a documents provided by Mr. Apple and the Chiefs, and has worked with all involved with the Board to edit many versions of the document including samples from other townships. Trustee Reardon agreed that the whole Board has been working on the document.

Trustee Cera wanted to discuss thinking of programming that would support neighbors helping neighbors. The Westside has a strong network in their Civic Association that helps assist with items such as helping plow or shovel a driveway. Recently a resident called trustee Cera about his dangerous walk to get to a bus stop on Cleveland Ave because the sidewalks are never shoveled after it snows. Trustee Reardon volunteered to gather a list of businesses and Trustee Cera volunteered to write the draft of a letter for the Township to send asking businesses to shovel their sidewalks.

Trustee Cera read the real estate recommendation that the Board is submitting to the [Lidl](#) company where a Kroger store recently closed.

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GENERAL CONTINUED:

LIDL Real Estate Leadership,

The Clinton Township Board of Trustees recently became aware of your business philosophy, and of the growth of your company. We would like you to know more about our community, and an approximately 60,000 sq. ft. store. The facility is for lease, has a large parking lot, and is located on a major Columbus throughway: 3353 Cleveland Avenue. The County Engineer reports that the total vehicles passing through the Cleveland – Innis intersection is 30,000 vehicles / day. There are several entrances and traffic lights that manage access to this plaza. We have included a link from the Auditor's site, where many reports on the building and the surrounding parcels can be examined by conducting a parcel [ID search](#). The parcel ID # is:130-011854

Clinton Township is home to a growing number of customers looking for fresh, organic and locally grown choices in their markets. We have neighbors of many ethnicities, and a vibrant community. Our location offers the best of small town living with the amenities of the big-city. Residents of our Township enjoy the full range of excellent safety services, and a local government committed to supporting them. The Township is also uniquely positioned to encourage economic growth. Columbus itself is also investing in the Cleveland Ave corridor. Recently, COTA began state-of-the-art bus service, and we expect Smart City initiatives will grow in our area as well. Please let us know if there is any further information we can provide. Thank you for your consideration,

Trustee Cera provided some updates from the recent Ohio Township Association Winter Conference she had just attended. She learned that they give away high school seniors 3 scholarship's every year in the amount of \$1500.00 with a very near deadline of Feb 12th to apply this year. She provided informational handouts on recommendations for Township's usage of Social Media, and well as some updates from the medical marijuana panel discussion for Trustee's use in their upcoming decision on Medical Marijuana locations in the Township. Trustee Sword agreed to start researching a social media use policy for the Township and to fit every department's needs.

COMMITTEE & WORKING GROUP REPORTS:

Trustee Reardon provided updates from the recent Budget Committee meeting. Each Department provided a "wish list" for items that could be covered by CEDA revenues. The Fire Department listed for this year turn out gear, a new Fire Chief vehicle, Life Pack 15 for Station 62, and additional staffing. Trustee Reardon believes adding up all departments and looking at the August Certificate of Estimated resources it appears the General fund can cover these items as well as pay for the remaining construction costs.

Trustee Reardon also stated that the Beautification Working Group will have a meeting April 7th at 7pm at 999 Chambers Rd and the 2017 awards will be given out at that time. They are considering adding 25 more awards to be given out in 2018.

Res. No. 18-02-007 Motion by Trustee Cera to Amend 2018 Temporary Appropriations, specifically adding \$30K to 1000-220-740. 2nd Trustee Reardon. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

Trustee Cera from the Building working group updated everyone that a letter is being issued to Toole and Associates to help with an occupancy permit. Also the office for the Trustees and Fiscal Office need to choose where they might need to add hooks or other items on the walls in the new office space for blocking needs.

Res. No. 18-02-008 Motion by Trustee Cera to approve a change order to Jay-Carr Construction in the amount of \$8,981.00. 2nd Trustee Reardon. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

Trustee Cera added that this amount is within the existing allowance for the project.

TOWNSHIP MANAGER:

The new Franklin County Engineer plans to address the Board and meet folks at the Feb 21st public meeting.

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FIRE:

Chief Fraley provided a January 2018 monthly report.

Res. No. 18-02-009 Motion by Trustee Cera to hire volunteer firefighter and paramedic Owen Mees as part-time effective 2/7 at a rate of \$11/hr to be paid from funds 2111-220-100 & 2281-230-100. 2nd Trustee Reardon. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

FIRE CONTINUED:

Res. No. 18-02-010 Motion by Trustee Cera to approve a Purchase Order for \$29,190.00 payable to Finley Fire Equipment for turnout gear utilizing line item 1000-220-740. 2nd Trustee Sword. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

POLICE:

Chief Jones provided a January 2018 monthly report and stats.

Res. No. 18-02-011 Motion by Trustee Cera to change pay rate program of Part Time Police Officers to start at step 1 \$18.00 per hour. Upon completion of the filed training program move them to step 2 which will be \$20.00 per hour, effective February 7th, 2018. 2nd Trustee Sword. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

Res. No. 18-02-012 Motion by Trustee Cera to hire Christopher Molina, Justin Kaslycki, and Jamie Burr as part time officers at step 1 from fund 2081-210-100 effective February 12th, 2018 upon completion of medical and drug screen. 2nd Trustee Reardon. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

ROAD:

Superintendent of Roads Villa provided January 2018's monthly Report and Inspections

CODE ENFORCEMENT:

Code Enforcement Officer Whalen provided a January 2018 monthly Report.

Officer Whalen presented some research she did about using Road Dept to service code violations for high grass instead of continuing to outsource this to lawn care companies. Superintendent of Roads Villa stated that there is less grass that would need to be mowed at 3820 Cleveland Ave because of the construction so his staff could work on cutting grass elsewhere in the summer months. The township would need to purchase lawn moving equipment and a trailer to move the equipment. Combined this would cost about \$10K and could be split between the Road and General funds. In the longer run it could be more cost effective to do this work directly but it would be a big change as well. Discussions will continue to see if this is something that could work.

NEW BUSINESS:

Resident Jane Margiotta asked about if the Board is planning on passing resolutions at the 2nd Wednesday meeting of the month. Trustee Cera stated there had been some discussion but no decisions were made about that. Ms. Margiotta asked if it would be announced at a 1st or 3rd Wednesday of the month meeting if this change were to happen, and Trustee Cera responded that sound like a good idea, and yes, the Board would let folks know if they made that change.

Trustee Reardon is doing some research about where to post the Township Manager position. He is looking at a Franklin County website, but he is not sure if he will get permission to post it there specifically. His goal is to have a more targeted posting because the township was overwhelmed with applications when they were looking for a Police and Fire Chief before.

Res. No. 18-02-013 Motion by Trustee Cera to move into an executive session for the purpose of considering the appointment, employment, promotion, demotion or compensation of a Township employee. 2nd Trustee Reardon. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

Start: 8:27pm

End: 9:21pm

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NEW BUSINESS CONTINUED:

Res. No. 18-02-014 Motion by Trustee Cera to approve increasing the salary of Superintendent of Roads Villa to \$52,000.00 effective March 1st, 2018, and to allow him to drive the a Road Dept issued vehicle to and from work, effective Feb 2nd, 2018. 2nd by Trustee Sword. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

Trustee Cera moved to adjourn and Trustee Reardon 2nd

Meeting ended at 9:25pm

ATTEST:

Jane Cera, Chair

Deborah Steele, Fiscal Officer