

The Clinton Township Board of Trustees

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The Meeting of the Clinton Township Board of Trustees was held on February 21st at 7pm at 999 Chambers Rd. Present were Trustees Jane Cera, Carl Reardon, and Aliena Sword, Fiscal Officer Deb Steele, Fire Chief Fraley, Police Chief Jones, Superintendent of Roads Villa, Township Manager Skip Apple, Code Enforcement Officer Whalen, and several residents.

Next meeting will be March 7th 2018 at 4093 Cleveland Ave. at 7pm

GENERAL

Res. No. 18-02-015 Motion by Trustee Cera to pass the agenda with flexibility. 2nd Trustee Reardon. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

There was a presentation from Albert Iosue from SWACO to discuss the possibility of putting a recycling drop-off container at 999 Chambers Rd. There is curbside recycling however, providing drop-off containers would allow for multifamily households, like apartment buildings to recycle more often. SWACO does not outsource the collection of items out of the containers. Some sites are emptied every day or as little as once a week. The area around 999 Chambers Rd has a need for recycling containers for public use. Parking space is very limited at 999 Chambers Rd. and that limits placement options for a recycling dumpster. Trustee Cera suggested Mr. Iosue continue to brainstorm with the Police and Fire Chiefs about potential placement that would have a minimal impact on exiting Emergency and civic uses of 999 Chambers Rd.

Res. No. 18-02-016 Motion by Trustee Cera to approve the January 17th meeting minutes. 2nd Trustee Sword. Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

Res. No. 18-02-017 Motion by Trustee Cera to approve the January 23rd meeting minutes. 2nd Trustee Reardon. Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

Resident Carol Stuart stated that her last name was not spelled correctly on the January 17th minutes, and she did not agree with the wording of her comments at that meeting.

Res. No. 18-02-018 Motion by Trustee Cera to accept the January 17th meeting minutes as amended. 2nd Trustee Sword. Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

Res. No. 18-02-019 Motion by Trustee Cera to approve the February 7th meeting minutes. 2nd Trustee Reardon. Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

There was continued discussion about the lack of snow removal on sidewalks in front of businesses especially, Cleveland Ave. Trustee Cera reviewed that sidewalks not shoveled causes safety issues for pedestrians. Trustee Cera read the draft letter she had written:

Dear Valued Business Owner,

The Clinton Township Board of Trustees is actively pursuing economic development measures on multiple fronts. We value the strength, diversity and vitality of our business districts. We look forward to working with you in the future on our economic development initiatives.

Attractive, accessible business districts are at the heart of our community's future economic growth, property values, and the quality of life for our residents. We would therefore like to encourage you to continue to keep your property looking attractive, and especially to do everything you can to increase the walkability of our business and shopping districts. Please consider sidewalk snow removal and the clean-up of litter as small but mighty means to increase the ease of your customers, and the aesthetic desirability of shopping, eating, and otherwise patronizing your business.

The availability of bus service, and the growing emphasis on pedestrian and bicycle traffic, all point to the need for us to consider the potential impact these travelers can have on patronizing our businesses. Please consider attending to the sidewalk for this growing customer-base as much as you would your parking lot for those traveling in cars.

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GENERAL CONT:

Discussion then continued, Trustee Reardon was to look into getting a mailing list of businesses with the Township, he thought such a notice could be mailed in the future. He thought perhaps the Township's fire inspector could also help distribute such a letter instead of mailing it. Resident Jane Margiotta stated that it can be difficult for small business to tend to sidewalks when they are opening their store. Much of the problem seems to be caused by the large snowplows that dump large amounts of snow from wide streets such as Cleveland Ave. There was group brainstorming about how to help business address this need better, perhaps after doing a mailing the Township can follow up with an in-person conversation. Trustee Sword wondered if there could be a way for the Township to hear back from business about what their needs are to help keep the sidewalks more clear of ice and snow. Resident Nick Gani who runs a landscaping and snowplowing business reviewed when businesses hire for such needs. It seemed better to draft a letter for businesses to that could be sent in the spring and fall. A spring letter could touch on the need to address litter and storm, and a fall letter could discuss the need to keep sidewalks more walkable in cold months. Trustee Reardon is concerned about the many apartments along Cleveland Ave and the specific needs these businesses have for the residents who live there.

There was discussion about the search process for a Township Manager. Trustee Reardon wanted to review where to post the position. Everyone listed the following organizations, although it is not known if all these organizations would post such an ad; The Ohio Township Association, Ohio Municipal League, Mid Ohio Regional Planning Commission, LinkedIn, Ohio Township Risk Management Association, and OSU's John Glenn College of Public Affairs. There will be an ad in the local Dispatch as well; however, it is expensive to post there. There was discussion about targeted social media websites that could run ads, but a daily budget would need to be researched, Trustee Cera volunteered to look into setting a budget for job postings. Trustee Reardon said he would start composing language that could be used. Trustee Sword and Cera will look into online sites to post the ad. Trustee Cera stated that the last conversation about the Township Manager Job Description was confusing; upon reflection, she felt it was important to review the removal of education, it seemed too drastic of a change and there could have been a better compromise. Trustee Reardon stated he just did not want to see higher education as a requirement.

Res. No. 18-02-020 Motion by Trustee Cera to revise the Township Manager Job Description to include, "typical education could include a Bachelor or Master Degree from an accredited college or university with a major or course work in Public or Business Administration or closely related field." 2nd Trustee Reardon. Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera – Yes

There was discussion about funding for the Beautification Working Group in 2018. The manufacturing of awards will run about \$1,100.00, mailers including printing could cost about \$1400.00 and magnetic signs will run a few hundred dollars as will the local business discount cards. In all the Fiscal Officer should appropriate \$3500.00 into a line item for the Beatification efforts. A mailer will go out announcing the April 7th awards and volunteers will raise funds to cover food costs.

COMMITTEE REPORTS

Trustee Sword has been reviewing Social Media policies and has meetings scheduled with the Police and Fire Chief.

Trustee Cera reported from the construction work group that they are reviewing where supports are being placed that could hold significant weight bearing hooks or wall mounts within offices and meeting spaces. The technology equipment needs are coming closer to being finalized.

TOWNSHIP MANAGER

No new business

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FIRE

Chief Fraley reviewed the study of returning EMS services to Station 62. Thus far the Department has done this with a heavy reliance on Part Time staff.

Res. No. 18-02-021 Motion by Trustee Cera to approve \$300,000.00 being appropriated into 1000-220-100 annually to support 3 additional full time firefighter/paramedic positions. 2nd Trustee Sword. Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

Res. No. 18-02-022 Motion by Trustee Cera to approve to hiring volunteer firefighter Derek Choops as a part-time firefighter/paramedic at a rate of \$13/hr effective February 14, 2018. To be paid from 2111-220-100 & 2281-230-100. 2nd Trustee Reardon. Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

POLICE

Res. No. 18-02-023 Motion by Trustee Cera to approve a purchase order to purchase 15 sets of Active shooter vests with armor plates and accessories from AF Tactical LLC in the amount of \$6,735.00 from fund 2081-210-430. 2nd Trustee Sword. Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

ROAD

Res. No. 18-02-024 Motion by Trustee Cera to sign the 2017 Township Road Mileage Certificate measuring 15.07 total miles. 2nd Trustee Reardon. Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

CODE ENFORCEMENT

There was continued discussion about bringing Board ordered property clean-ups in-house instead of hiring companies to do this work. Trustee Cera reviewed that according to Code Officer Whelan in 2017 the Township spent \$12K to address properties that needed mowed or cleaned up. The equipment would cost about \$9K to buy to get started, and there would be the cost of Road employees doing this work. Code Enforcement Officer Whalen believes the Township might be able to get a better reimbursement rate if this work was done directly by the Township. Trustee Reardon feels the Road staff seems busy as is and with the new building opening up this year there are already a lot of changes underway. He further stated that this is not just a fiscal decision, that there is value in supporting Township business. Trustee Cera agreed that it is always good to support the local business and proposed the Township review this again after this season.

NEW BUSINESS

Resident Bobbie Olt asked why there was not a review of the January 2018 Fiscal Report. Fiscal Officer Steele stated that she has a draft of the Cash Balance by Fund Report but the books are not yet reconciled for January. The biggest change is learning the new payroll reports as the Township changed payroll companies at the start of the year.

There are problems with Kenny Rd not being snowplowed well. That is a county road and the Township does not plow it, nor can the Township post signs there about where people should park cars. Because there are many cars parked on the side of the road, the plows cannot do as good of a job. In April the new County Engineer will be in attendance to meet citizens and the Board.

Resident Jane Margiotta Thanked Trustees Cera and Reardon for attending the recent pasta dinner. Trustee Cera added that everyone should keep in mind that Trustee Sword has to work weekends.

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NEW BUSINESS CONT:

Res. No. 18-02-025 Motion by Trustee Cera to go into Executive Session for the purpose of considering the appointment, employment, promotion, demotion or compensation of a Township employee. 2nd Trustee Reardon. Vote: Trustee Sword – Yes, Trustee Reardon –Yes, Trustee Cera – Yes

Start at 8:49pm
End at 9:18pm

Res. No. 18-02-026 Motion by Trustee Cera to increase Code Enforcement Officer Whalen’s pay to \$16.00 per hour effective Feb 26th 2018. 2nd Trustee Reardon. Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

Res. No. 18-02-027 Motion by Trustee Cera to go into Executive Session for the purpose of considering the appointment, employment, promotion, demotion or compensation of a Township employee. 2nd Trustee Reardon. Vote: Trustee Sword – Yes, Trustee Reardon –Yes, Trustee Cera – Yes

Trustee Reardon moved to adjourn and Trustee Cera 2nd

Meeting ended at 10:08pm

ATTEST:

Jane Cera, Chair

Deborah Steele, Fiscal Officer