

The Clinton Township Board of Trustees

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The Meeting of the Clinton Township Board of Trustees was held on December 5th, 7pm at 999 Chambers Rd. Present were Trustees Jane Cera, Carl Reardon, and Aliena Sword, Fiscal Officer Deb Steele, Township Administrator Vaughn, Fire Chief Fraley, Police Chief Jones, Superintendent of Roads Villa, and residents.

GENERAL

Next meeting will be at 999 Chambers Rd on December 19th 2018 at 7pm.

Res. No. 18-12-001 Motion by Trustee Cera to accept the agenda with flexibility. 2nd Trustee Sword. Vote: Trustee Reardon – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

Res. No. 18-12-002 Motion by Trustee Cera to approve the bills. 2nd Trustee Reardon. Vote: Trustee Reardon – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

Res. No. 18-12-003 Motion by Trustee Cera to approve payroll. 2nd Trustee Sword. Vote: Trustee Reardon – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

Res. No. 18-12-004 Motion by Trustee Cera to approve the November 7th meeting minutes. 2nd Trustee Reardon. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

Fiscal Officer Steele read the October 2018 Fiscal Report. On October 1st there was an overall Fund Balance of \$6,681,302.29 there was \$327,613.29 in Revenue and \$637,353.54 in Expenditures leaving an overall Fund Balance of \$6,371,562.04 on October 31st 2018.

Res. No. 18-12-005 Motion by Trustee Cera to accept the October 2018 Fiscal Report. 2nd Trustee Sword. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

Trustee Cera started discussion of signage for road and other public work projects. Everyone has seen signs that say something about tax dollars at work. Trustee Cera thinks it might be possible to use signs for more than one project if designed the right way. There is also a need to update residents about upcoming projects, and what to do when a project is over. Recently residents drove cars on grass seed before grass could be established.

Trustee Cera brought up a housekeeping item related to a Resolution about creating the public meeting agendas. She provided copies of Res. No. 10-04-48;

“Res. No. 10-04-48 Motion By Mr. Reardon, Second by Mr. Coneglio, that in order to be prepared to conduct Clinton Township Business, all matters to be brought before the Board of Trustees needs to be presented to the Fiscal Officer by the close of business on the Thursday before the scheduled Wednesday meeting. The proposals to be considered are to be complete with all supporting documentation. In the event that an emergency situation occurs between Thursday and the meeting, it will be considered by the Board providing a motion to consider is passed at the meeting. Vote 3 Yes. The Fiscal Officer will also try to have her minutes and stuff ready also.”

Res. No. 18-12-006 Motion by Trustee Cera to rescind Res. No. 10-04-48. 2nd Trustee Sword. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

Resident Jane Margiotta asked if this revision was intended to “protect anyone” and Trustee Cera responded no, and that she did not imagine how it could have. Trustee Reardon spoke in support of the motion and updating it based on practice and having new people on staff.

Res. No. 18-12-007 Motion by Trustee Cera to approve a policy that all internal matters to be brought before the Board of Trustees should be presented to the Information Specialist by close of business on Thursday before regular meetings. The draft agenda will be sent out on Friday with any corrections due by close of business so that the Trustees have a final agenda in hand by the weekend. The Board may consider emergency items, but it should not be regular practice for Departments to expect this, especially if the item can be placed on the next agenda. In order to facilitate an efficient meeting, requests for motions should already be in the language of the form of the motion, complete with all line item, vendor or contact information require. 2nd Trustee Reardon. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

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COMMITTEE/TEAM REPORTS

There were no updates. Trustee Reardon asked if the Health Insurance policy for 2019 is in place or ready. Trustee Sword responded yes, and Fire Chief Fraley stated new cards should arrive in the mail soon.

TOWNSHIP ADMINISTRATOR

Res. No. 18-12-008 Motion by Trustee Sword for a Board Ordered cleanup per [ORC 505.87](#) for 2001 Ward Rd. (parcel # 130-002021-00) for accumulation of miscellaneous junk or scrap material. 2nd Trustee Reardon. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

Res. No. 18-12-009 Motion by Trustee Sword to approve a P.O. to Expert Office for folding tables in the amount of \$8030.00 to be paid in 1/3rd amounts from funds 2081-210-420, 2281-230-599, and 1000-760-730. 2nd Trustee Cera. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

FIRE

Res. No. 18-12-010 Motion by Trustee Reardon to approve a P.O. in the amount of \$23,850.42 payable to Physio Control Inc. for a new LP15 Heart Monitor using fund 2281-230-420. 2nd Trustee Sword. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

Res. No. 18-12-011 Motion by Trustee Reardon to approve a PO in the amount of \$14,881.40 payable to Physio Control Inc. for new Lucas Automated CPR device. Fund 2281-230-430 2nd Trustee Cera. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

Chief Fraley provided a November monthly report

POLICE

There was discussion on the results of the University View parking permit survey with residents. There is just under 300 homes where the survey was left, with help from the Roads Department. 17 were returned supporting the permitted parking, 3 were returned not in support, and 1 was blank. Blue stickers will be ordered to go on the existing permit signs, the stickers will be good for two years. The Township has issued about 95 parking tickets a year on the west side.

Resident Bobbie Olt asked how a 3 hour parking limit is enforced, she has seen cars parked beyond the limit but she is aware it is impossible to constantly monitor. Chief Jones responded that theft continues to be an issue at Lenox Shopping Center, and those kinds of issues are going to take priority over issuing a parking ticket. An attendee at the meeting rents a house out and he was issued a ticket when attending to the property.

Chief Jones provided a November monthly report.

ROAD

Res. No. 18-12-012 Motion by Trustee Reardon to approve a PO in the amount of \$5,975.00 to Cox's Tree Service to trim trees on the Westside using fund 1000-420-329 2nd Trustee Cera. *Motion to table by Trustee Reardon 2nd by Trustee Cera.* Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

Resident Nick Gani was upset by the proposed work and felt undermined. Trustee Cera did not like that the proposed scope of work looked to want to top a tree instead of pruning it, which would result in poor tree health and more breakage over time. Jane Margiotta suggested a member from the University View Civic Association should be present when an arborist is looking at the needed work.

Superintendent of Roads Villa stated that Dec 14th would be the last day of leaf pick up. He also updated everyone that speed humps were installed at Walford St and Elmore Ave.

NEW BUSINESS

Resident Bobbie Olt asked where candy packing will happen in the new building because she helps set up for the event, Fire Chief Fraley responded in the bay.

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NEW BUSINESS CONTINUED

Trustee Reardon asked if there was any more follow up with Resident Daniel Purdy, the township has not heard from the resident again.

Trustee Cera brought informational cards from the Dept. of Natural Resources about coyote; a small pet was recently mauled on Cooke Rd by a coyote.

Trustee Cera moved to adjourn and Trustee Reardon 2nd

Meeting ended at 8:08pm

ATTEST:

Jane Cera, Chair

Deborah Steele, Fiscal Officer