

## The Clinton Township Board of Trustees

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The Meeting of the Clinton Township Board of Trustees was held on April 4<sup>th</sup> at 7pm at 999 Chambers Rd. Present were Trustees Jane Cera, Carl Reardon, and Aliena Sword, Fiscal Officer Deb Steele, Fire Chief Fraley, Police Chief Jones, Superintendent of Roads Villa, Township Manager Skip Apple, Code Enforcement Officer Whalen, and several residents.

### GENERAL

Next two meetings will be April 11<sup>th</sup>, 2018 and April 18<sup>th</sup>, at 999 Chambers Rd at 7:00pm

**Res. No. 18-04-001** Motion by Trustee Cera to accept the agenda with flexibility. 2<sup>nd</sup> Trustee Sword. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

**Res. No. 18-04-002** Request a resolution to hire Deante Drummer as a full-time firefighter at Step 2 of the current Labor Agreement effective April 7, 2018. To be paid from funds 1000-230-100, 2111-220-100 & 2281-230-100. 2<sup>nd</sup> Trustee Reardon. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

**Res. No. 18-04-003** Request a resolution to hire Tyler Norwood as a full-time firefighter at Step 1 of the current Labor Agreement effective April 6, 2018. To be paid from funds 1000-230-100, 2111-220-100 & 2281-230-100. 2<sup>nd</sup> Trustee Sword. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

**Res. No. 18-04-004** Request a resolution to hire Collin Dotson as a full-time firefighter at Step 1 of the current Labor Agreement effective April 5, 2018. To be paid from funds 1000-230-100, 2111-220-100 & 2281-230-100. 2<sup>nd</sup> Trustee Reardon. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

Three Full Time Firefighter's were sworn in by Fiscal Officer Steele, and time was taken for photos with family members.

**Res. No. 18-04-005** Motion by Trustee Cera to pay the bills. 2<sup>nd</sup> Trustee Sword. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

**Res. No. 18-04-006** Motion by Trustee Cera to approve payroll. 2<sup>nd</sup> Trustee Reardon. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

**Res. No. 18-04-007** Motion by Trustee Cera to amend the Jan 3<sup>rd</sup> 2018 minutes to correct two typos. 2<sup>nd</sup> Trustee Sword. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

**Res. No. 18-04-008** Motion by Trustee Cera to amend the Feb 7<sup>th</sup> 2018 minutes to correct a typo of a duplicate Res No of 18-02-011. 2<sup>nd</sup> Trustee Sword. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

Resident Bobbie Olt had brought needed corrections to the attention of the Board at a recent public meeting.

**Res. No. 18-04-009** Motion by Trustee Cera to approve the March 21<sup>st</sup> 2018 minutes. 2<sup>nd</sup> Trustee Reardon. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

Fiscal Officer Steele read the February 2018 Fiscal Report. On Feb 1<sup>st</sup> there was an overall Fund Balance of \$7,851,117.09 there was \$305,245.54 in Revenue and \$615,921.75 in Expenditures leaving an overall Fund Balance of \$7,540,440.88 on Feb 28<sup>th</sup> 2018.

**Res. No. 18-04-010** Motion by Trustee Cera to approve the February Fiscal Report. 2<sup>nd</sup> Trustee Sword. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

Resident Bobbie Olt asked the Fiscal Officer about Revenue and Receipts not being the same amount. Fiscal Officer Steele explained that the Cash Summary by Fund Report states, excluding transfers and advances in. This difference is always the monthly HRA use amount because those

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### GENERAL CONTINUED

monies are in their own bank account. She offered to meet Ms. Olt on a weekend at the office to show how the monthly transfer is posted into UAN that results in the difference she is seeing.

Trustee Cera presented a draft of a Township Newsletter. Corrections should be submitted by April 11<sup>th</sup> and the mailing will go out shortly thereafter.

The Township Manager job search continues. Applications have been coming in. The Board will use an Executive Session at the next meeting to review and discuss the applications submitted so far. Trustee Sword stated there had been about 20 to 25 people who have applied.

For Earth Day events April 22<sup>nd</sup> there will be a street clean up on Walford St. from 12-2pm and from 3 to 5pm there will be a gathering at the Case Rd Community Garden. On April 21<sup>st</sup> there will be a clean up on the West side starting at 10am at Chambers Circle.

### COMMITTEE & WORKING GROUP REPORTS

Trustee Reardon stated that the Beautification Working Group had a meeting April 3<sup>rd</sup>. Trustee Cera asked why a letter that was recently mailed out from the working group only had his signature on it, Trustee Reardon responded it was a resident who thought he should sign the letter that was mailed. Trustee Cera reviewed that normally the whole Board signs a letter instead of just one member of the Board. There will be awards given out Saturday April 7<sup>th</sup> at Noon at 999 Chambers Rd. Trustee Cera asked if this year's letter from the Committee would include some coupons again. Trustee Reardon replied that it would, and would be going out to residents soon with a form to mail back to register. Trustee Reardon also mentioned that a special email would be set up for registration.

Trustee Cera from the Construction Working Group brought some change orders forward.

**Res. No. 18-04-011** Motion by Trustee Cera to approve change order 1A-13 \$14,129.00 for the external sign or message board. 2<sup>nd</sup> Trustee Reardon. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

**Res. No. 18-04-012** Motion by Trustee Cera to approve a change order 1A-11 \$538.00 for the Police Garage door remote controls for cruisers. 2<sup>nd</sup> Trustee Sword. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

**Res. No. 18-04-013** Motion by Trustee Cera to approve change order 1A-12 \$3,221.00 to increase the height of the ceiling in the Community Room. 2<sup>nd</sup> Trustee Reardon. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

### TOWNSHIP MANAGER

Manager Apple stated that SWACO is continuing to look for a location to place a recycling container on the West Side.

### FIRE

Chief Fraley provided a March 2018 monthly report.

**Res. No. 18-04-014** Motion by Trustee Cera to approve a Purchase Order for \$18,810.00 payable to Ohio CAT for a repair to Fire Engine #61utilizing line item 2111-220-323. 2<sup>nd</sup> Trustee Sword. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

### POLICE

Chief Jones updated everyone that recently 2 search warrants were issued in the Township that resulted in 5 arrests. He also provided a March 2018 monthly report and stats.

Chief Jones presented a Memorandum of Understanding with the Fraternal Order of Police that will be a onetime \$50 payroll deduction for a voluntary death benefit for any fallen officer's family who participates in the program.

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### POLICE CONTINUED

**Res. No. 18-04-015** Motion by Trustee Cera to approve a Purchase Order and a 5 year contract with Axon Body cameras for an initial cost of \$13,662.00 and an additional \$8,088.00 for the following 4 years, utilizing line item 2081-210-430. 2<sup>nd</sup> Trustee Reardon. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

**Res. No. 18-04-016** Motion by Trustee Cera to approve a Purchase Order for \$6,725.28 payable to Vance’s Law Enforcement for 6 Taser units utilizing line item 2081-210-430. 2<sup>nd</sup> Trustee Sword. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

**Res. No. 18-04-017** Motion by Trustee Cera to approve a Purchase Order for \$4,185.00 payable to Laser Technology to replace 2 old units utilizing line item 2081-210-430. 2<sup>nd</sup> Trustee Reardon. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

**Res. No. 18-04-018** Motion by Trustee Cera to move into an executive session for the purpose of considering the appointment, employment, promotion, demotion or compensation of a Township employee. 2<sup>nd</sup> Trustee Reardon. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

Start 7:51pm

End 8:37pm

**Res. No. 18-04-019** Motion by Trustee Cera to move into an executive session for the purpose of considering the appointment, employment, promotion, demotion or compensation of a Township employee. 2<sup>nd</sup> Trustee Reardon. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

Start 8:38pm

End 8:51pm

### ROAD

Superintendent of Roads Villa provided a March 2018 monthly Report and Inspections.

The Melrose & Lamont project is almost finished. Trustee Cera asked about who will continue with the remaining work. The city will do needed reseeding; the county has finished their work on the project.

**Res. No. 18-04-020** Motion by Trustee Cera to move Paul Hartley up to an hourly rate of \$14.61 as of April 1st 2018. 2<sup>nd</sup> by Trustee Sword. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

**Res. No. 18-04-021** Motion by Trustee Cera to move Dustin LeVeck up to an hourly rate of \$21.24 as of April 1st 2018. 2<sup>nd</sup> by Trustee Reardon. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

Trustee Cera stated that she liked the Performance Review form used for Dustin LeVeck.

Brush season starts April 9<sup>th</sup>. Superintendent of Roads Villa provided a map with potential places to add 34 more Flag Poles that display Clinton Township. Trustee Reardon suggested waiting for the results from the Econ. Dev. study that just started.

### CODE ENFORCEMENT

The policy Central Ohio Community Improvement Corporation uses to manage their empty residential lots for interested buyers was distributed to the Board. The Board will review this and compare it with the city’s plan to draft one for the Township. There might be a need to contact the Township attorney’s with specific questions before finalizing a policy. The Board agreed to review the Cocic policy and discuss it further at the next meeting.

Trustee Cera had recently gotten a phone call about issues at 2154 Melrose Ave. Code Enforcement Officer Whalen stated she was aware of the issue and working on it, there is a new owner and they are not sure who owns the cars on the property.

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**NEW BUSINESS**

Resident Bobbie Olt asked about the change orders and type of public message board that will be in front of the new building.

Resident Jane Margiotta updated everyone that there were 15 to 25 kids at the recent Easter Egg hunt. The improved merry-go-round was very popular. There will be a plant swap on the morning of May 5<sup>th</sup>.

Trustee Cera moved to adjourn and Trustee Sword 2<sup>nd</sup>

Meeting ended at 9:16pm

**ATTEST:**

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**Jane Cera, Chair**

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**Deborah Steele, Fiscal Officer**