

**The Clinton Township Board of Trustees**

April 11<sup>th</sup>, 2018 page 1 of 1

The Planning Meeting of the Clinton Township Board of Trustees was held on April 11<sup>th</sup>, at 7pm at 999 Chambers Rd. Present were Trustees Jane Cera, Carl Reardon, and Aliena Sword, Fiscal Officer Deb Steele, Township Manager Skip Apple, Code Enforcement Officer Whalen and a few residents.

Trustee Cera opened up stating the two items for discussion are Zoning and the Township Manger search. She asked if there were any additions, none were stated.

Trustee Reardon asked Code Enforcement Officer Whalen how the new way to follow up with zoning issues was going. Violations are sent to a resident and owner. If they do not comply then the case is forwarded directly to Joe Bailey and Adria Fields (who are employees at the County) with copies of all notices and certified letters previously sent to the owner and resident. There is hope this could help move violations more quickly. Trustee Cera reviewed a handout from the Franklin County Prosecutor’s Office, and the steps the Township takes when addressing issues. At the moment, there are 4 active cases currently in the county’s matrix system. Trustee Cera wanted to know if there are only 12 or 16 cases on Officer Whelan’s report currently and if there are only 4 in the County system, she is wondering where the other cases are. 2001 Ward Rd will likely be referred to the County due to new complaints. Mary Spurbeck who works at the Prosecutor’s Office says that items have taken too long to get to them in the past. Notices have to be certified mailed, Residents are not motivated to receive the notices and there are several issues with the local postal office. Trustee Sword stated that there is a service Inform Delivery for quicker feedback of where the notices are. There is a possibility that the Police Dept could deliver the notice to a Resident. Matt Brown recently talked with the Board and seemed unaware of the many issues the Township is having around enforcement of zoning issues.

Resident Bobbie Olt asked if there is a sample of needed language for a Home Rule petition, it was suggested to ask the County Board of Elections. Trustee Cera would like to also try other ways to address the zoning issues since a Home Rule effort is off in the distance and may or may not pass. There is currently only two County Zoning Officers. Trustee Reardon will try to organize a meeting with the various County enforcement agencies rather than meeting them individually. Trustee Cera wanted to it be noted these issues are not the result of a lack of effort from Township staff, that this is a large and frustrating issue. Township Manager Apple suggested looking into a Building Maintenance or Property Maintenance Code.

**Res. No. 18-04-022** Motion by Trustee Cera to move into an executive session for the purpose of considering the appointment, employment, promotion, demotion or compensation of a Township employee. 2<sup>nd</sup> Trustee Sword. Vote: Trustee Sword – Yes, Trustee Reardon – Yes, Trustee Cera –Yes

Start 7:30pm  
End 8:10pm

Meeting ended at 8:11

**ATTEST:**

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**Jane Cera, Chair**

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**Deborah Steele, Fiscal Officer**