

The Clinton Township Board of Trustees

May 6th, 2015

The Meeting of the Clinton Township Board of Trustees was held on Wednesday, May 6th, 2015 at 7pm at 3820 Cleveland Ave. Present were Trustees Paula Armentrout, John Coneglio, and Carl Reardon, Fiscal Officer Deb Steele, Fire Chief Fraley, Police Chief Jones, Code Enforcement Kyle Whalen, Interim Superintendent of Roads Dan Klopfenstein, Township Manager Skip Apple, and several residents.

Next meeting will be held on May 20th 2015 at 7:00pm at 3820 Cleveland Ave.

GENERAL

Res. No. 15-05-001 Motion by Chair Coneglio to pass the agenda with flexibility. 2nd Trustee Reardon. Vote: Trustee Armentrout– Yes, Trustee Coneglio –Yes, Trustee Reardon – Yes

Kurt Dietz was sworn in by the Fiscal Officer as a Fire Lieutenant effective May 9th 2015. His family was present and a moment was taken for photos.

Township attorney Don Brosius reviewed conversations with Don Plas of Metropolitan Kenny LLC's attorney around the parking lots west of 999 Chambers and SCPD zoning compliance. Don Plas's company will cover legal fees to help the township and his company come to an agreement around shared parking, annexation, water drainage, emergency operations, and towing signage. Once an agreement is drafted it will be presented to the board.

Res. No. 15-05-002 Motion by Chair Coneglio approve meeting minutes from April 1st. 2nd Trustee Armentrout. Vote: Trustee Armentrout– Yes, Trustee Coneglio –Yes, Trustee Reardon – Yes

Res. No. 15-05-003 Motion by Chair Coneglio to approve meeting minutes from April 15th. 2nd Trustee Reardon. Vote: Trustee Armentrout– Yes, Trustee Coneglio –Yes, Trustee Reardon – Yes

Res. No. 15-05-004 Motion by Chair Coneglio to approve the finance report as read by the Fiscal Officer. 2nd Trustee Armentrout. Vote: Trustee Armentrout– Yes, Trustee Coneglio – Yes, Trustee Reardon – Yes

The Trustees asked about seeing a bank reconciliation form. The Fiscal Officer said she can provide such a form but OTAS thus far has been unable to do this. Bobbie Olt clarified that previous reconciliation forms or worksheets were not produced within OTAS.

Res. No. 15-05-005 Motion by Chair Coneglio to approve payroll. 2nd Trustee Reardon. Vote: Trustee Armentrout– Yes, Trustee Coneglio –Yes, Trustee Reardon – Yes

Res. No. 15-05-006 Motion by Chair Coneglio to approve the bills. 2nd Trustee Armentrout. Vote: Trustee Armentrout– Yes, Trustee Coneglio –Yes, Trustee Reardon – Yes

Trustee Armentrout called on resident River Wolfe who wanted to discuss safety concerns on Ormond Ave. Jonny Lifeson, River's partner spoke on their household's behalf as River Wolfe had health issues that prohibited her attendance. Emails with the Police Chief were shared about youth who gather on Ormond Ave. and intimidate passersby. It is believed that some of these youth could have been involved in vandalism on the roof of the Dahlberg Learning Center. Police Chief Jones said he has spoken with the parents or gardens of the youth and that the learning center is not within the township, but that the vandalism had slowed down or stopped there. There was much discussion with other residents who also live on Ormond Ave. about how to help avoid conflicts with the idle youth who gather on the street, including during school hours. The Franklin Co. Sheriff's office phone number, 614-525-3333 was shared as phone number residents can call to report youth who might be skipping school. Ideas were discussed between the residents and trustees as to how to invest resources such as gardens, parks, or a basketball court to provide a safe outlet for youth. Ms. Lifeson thanked Chief Jones attention to their concerns.

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GENERAL CONT:

There was discussion with residents about the COTA art projects that will need to be submitted for COTA's approval by mid-July. The Township Manager has been in contact with local schools for art proposals.

There was discussion between the Board and the Fiscal Officer about duties of a Township Administrator. Mr. Apple was promoted in Fall of 2013 to help with gaps in processing payroll, among other duties, as the previous Fiscal Officer had not been attentive to this responsibility. The current Fiscal Officer had recently emailed the Trustees seeking clarity on roles and responsibility between herself and the Township Admin, specifically about paying out 25% of unused sick leave of an employee who had retired recently. The Board stated that the Fiscal Officer does not need to concern herself at this time with how payroll is administrated. The Board also stated that they were offended by the Fiscal Officer stating in her emails to them that this was causing her stress and potentially taking up her time in an unproductive way. The Trustees clarified that monthly meetings with the department heads and the Fiscal Officer are not aiming to set policies in the township. The Board also stated that Mr. Apple is still a part time Police Officer. Powers and duties of a Township Administrator as stated in the Ohio Revised Code were read:

505.032 Powers and duties of township administrator.

The township administrator shall, under the direction of the board of township trustees:

- (A) Assist in the administration, enforcement and execution of the policies and resolutions of the board;
- (B) Supervise and direct the activities of the affairs of the divisions of township government under the control or jurisdiction of the board;
- (C) Attend all meetings of the board at which his attendance is required by that body;
- (D) Recommend measures for adoption to the board;
- (E) Prepare and submit to the board such reports as are required by that body, or as he considers advisable;
- (F) Keep the board fully advised on the financial conditions of the township, preparing and submitting a budget for the next fiscal year;
- (G) Perform such additional duties as the board may determine by resolution.

The board of township trustees may assign to such township administrator any office, position, or duties under its control; such office, position, and duties to be performed under the direction and supervision of the board and to be in addition to those set forth in this section.

TOWNSHIP MANAGER

The street lights for a section of Cleveland Ave. near the township offices was reviewed and Chair Coneglio signed a document to move forward with AEP installing light fixtures on existing polls that cannot be outfitted with LEDs.

There was discussion about how to keep alleys more cleanly.

Res. No. 15-05-007 Motion by Trustee Armentrout to sign a 3 year contract with Earthlink for an emergency phone box outside of 999 Chambers. 2nd Trustee Reardon. Vote: Trustee Armentrout– Yes, Trustee Coneglio –Yes, Trustee Reardon – Yes

FIRE

Chief Fraley provided a monthly report.

Hiring a part-time firefighter was moved to the 5/20/2015 meeting.

Chief Fraley did a Power Point presentation about the increased staffing that has allowed the Medic and Engine to both be in service at the same time. He will continue to monitor how this impacts the township.

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ROAD

Interim Superintendent of Roads Klopfenstein provided a monthly report and inspections.

Res. No. 15-05-008 Motion by Chair Coneglio to accept the Sweep-A-Lot Service Agreement, 5 sweeps at \$344.00 per sweep. 2nd Trustee Reardon. Vote: Trustee Armentrout– Yes, Trustee Coneglio –Yes, Trustee Reardon – Yes

Res. No. 15-05-009 Motion by Chair Coneglio to accept the Sweep-A-Lot Service Agreement, 5 sweeps at \$344.00 per sweep. 2nd Trustee Reardon. Motion Amended

Res. No. 15-05-010 Motion by Chair Coneglio to accept the Sweep-A-Lot Service Agreement, 5 sweeps at \$344.00 per sweep utilizing fund 04-A-13 . 2nd Trustee Armentrout. Vote: Trustee Armentrout– Yes, Trustee Coneglio –Yes, Trustee Reardon – Yes

There was discussion about purchasing a Polaris Brutus from Franklin Tractor for \$26,050.00 that included a plow and salt spreader. The Road Dept. has a difficult time keeping the township lot clear of snow with parked cars and the security fence. 2 members of the Road Dept. discussed other functions this equipment could perform in allies and in the parks for the township. The Board felt this is too expensive at this time.

Res. No. 15-05-011 Motion by Chair Coneglio for a purchase order of \$63073.00 to enter into a contract with Strawser Paving to pave Dresden St. form Ferris Rd to the TWP southern border and Manor Rd from Ferris Rd to Case Rd. utilizing fund 04-A-13. 2nd Trustee Armentrout. Vote: Trustee Armentrout– Yes, Trustee Coneglio –Yes, Trustee Reardon – Yes

Res. No. 15-05-012 Motion by Chair Coneglio for a purchase order of \$9448.84 for crack sealing all or parts of 11 streets utilizing fund 04-A-13. 2nd Trustee Reardon. Vote: Trustee Armentrout– Yes, Trustee Coneglio –Yes, Trustee Reardon – Yes

POLICE

No new business

CODE ENFORCEMENT

Code Enforcement Officer Whalen provided a monthly activity report.

The property at 2004 Ward Rd. has been abandoned. The Road Dept. will work to assist in hauling away trash.

Officer Whalen informed the Board about negative interactions with the landlord on Lupo Ct. the living units are in very poor condition and there is suspicion that tenants are being intimidated not to report their concerns.

OTHER BUSINESS

The Fiscal Officer requested the Board to approve recommendations emailed to her from the 5th 3rd Investment Banker Brain Carter:

Res. No. 15-05-013 Motion by Trustee Reardon to the following 3 investments totaling \$614,000.00;

1. Adding a 12 month cd puts a cd in between the existing 5/18/15 cd and the existing 2/27/17 maturity. This purchase would mature May 2016.
2. Adding 18 month cd puts another cd in between the new 12 month cd and your existing 2/27/17 cd. This purchase would mature November 2016.
3. For the remaining \$114,000, will buy a two year cd that would mature May 2017. This cd would mature before the existing 7/17/17 and 7/31/17 cd's. motion 2nd Trustee Coneglio. Vote: Trustee Armentrout– Yes, Trustee Coneglio –Yes, Trustee Reardon – Yes

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OTHER BUSINESS CONT:

Resident Robert Perkins addressed the Board and residents about the block watch kickoff party he has been organizing for May 16th 2015 at the township offices on Cleveland Ave. He thought he had gained approval at a February meeting. Chair Coneglio stated a letter would have been helpful, but the Board is in support of allowing residents to have civic functions at the township offices. Mothers who had discussed starting a block watched were confused by Mr. Perkins organizing this event and they were not in support of what they felt was now his event. Moving forward the Board requested Mr. Perkins stay in communication with Police Officer Pfiefer for implementation.

Meeting ended at 10:50pm

ATTEST:

John Coneglio, Chair

Deborah Steele, Fiscal Officer