

The Clinton Township Board of Trustees

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The Meeting of the Clinton Township Board of Trustees was held on Wednesday, February 3rd 2016 at 7pm at 999 Chambers Rd. Present were Trustees John Coneglio, Jane Cera, and Carl Reardon, Fiscal Officer Deb Steele, Fire Chief Fraley, Police Chief Jones, Superintendent of Roads Dan Klopfenstein, Township Manager Skip Apple, Code Enforcement Officer Kyle Whalen, and many residents.

Next meeting will be held on February 16th at 7:00pm at 999 Chambers Rd.

GENERAL

Res. No. 16-02-001 Motion by Chair Reardon to approve the minutes from January 19th 2016. 2nd Trustee Coneglio. Vote: Trustee Cera – Yes, Trustee Coneglio –Yes, Trustee Reardon – Yes

Res. No. 16-02-002 Motion by Chair Reardon to approve the minutes from January 6th 2016. 2nd Trustee Coneglio. Vote: Trustee Cera – Yes, Trustee Coneglio –Yes, Trustee Reardon – Yes

Res. No. 16-02-003 Motion by Chair Reardon to approve the agenda with flexibility. 2nd Trustee Cera. Vote: Trustee Cera – Yes, Trustee Coneglio –Yes, Trustee Reardon – Yes

Res. No. 16-02-004 Motion by Chair Reardon to approve the fiscal report as read. 2nd Trustee Coneglio.

There was discussion with Bobbie Olt and the Fiscal Officer with the Board about end of the year fund balances are not the same with 5 of the 10 funds. There appears to be about \$42K *more* at the start of 2016 than there was at the end of 2015. The township recently finished the conversion away from Ohio Township Accounting Software into The Uniform Accounting Network. The difference will be researched.

Motion by Trustee Coneglio to table the resolution. 2nd by Trustee Reardon. Vote: Trustee Cera – Yes, Trustee Coneglio –No, Trustee Reardon – Yes

Res. No. 16-02-005 Motion by Chair Reardon to approve payroll. 2nd Trustee Cera. Vote: Trustee Cera – Yes, Trustee Coneglio –Yes, Trustee Reardon – Yes

Res. No. 16-02-006 Motion by Chair Reardon to approve bills. 2nd Trustee Coneglio. Vote: Trustee Cera – Yes, Trustee Coneglio –Yes, Trustee Reardon – Yes

Res. No. 16-02-007 Motion by Chair Reardon to go into Executive Session for discussion of a Potential Purchase of Real Property for a Public Purpose O.R.C. 121.22 (G) (2). 2nd Trustee Coneglio. Vote: Trustee Cera – Yes, Trustee Coneglio –Yes, Trustee Reardon – ABSTAINED
Start: 7:20pm
End: 7:43pm

Res. No. 16-02-008 Motion by Chair Reardon to approve sending out RFQs for architects.
Motion Withdrawn by Chair Reardon.

Res. No. 16-02-009 Motion by Chair Reardon to approve the Township pursuing USDA funding for new buildings, specific amount to be determined after relevant bidding. 2nd Trustee Cera. Vote: Trustee Cera – Yes, Trustee Coneglio –Yes, Trustee Reardon – Yes

Res. No. 16-02-010 Motion by Chair Reardon to authorize legal counsel to prepare, and for Chief Jones to issue, on behalf of the Township and Board of Trustees, a Request for Qualifications (RFQ) for architectural services in connection with the construction of a new Township Facilities Complex, including the preparation of a USDA Preliminary Architectural Feasibility Report. 2nd Trustee Cera. Vote: Trustee Cera – Yes, Trustee Coneglio –Yes, Trustee Reardon – Yes

Res. No. 16-02-011 Motion by Chair Reardon to approve up to \$8000.00 utilizing CEDA 1000-190-500 for necessary environmental studies for the USDA application process. 2nd Trustee Cera. Vote: Trustee Cera – Yes, Trustee Coneglio –Yes, Trustee Reardon – Yes

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TOWNSHIP MANAGER

There was discussion about signatures for the use of fire loss procedures from O.R.C. 3929.86(C) and (D).

FIRE

Chief Fraley provided the Board with a 2015 yearend report and a January 2016 monthly report.

Res. No. 16-02-012 Motion by Chair Reardon to approve a Purchase Order in the amount of \$3809.68 for annual maintenance agreement covering LifePack15's currently in use utilizing fund 2281-230-599. 2nd Trustee Cera. Vote: Trustee Cera – Yes, Trustee Coneglio –Yes, Trustee Reardon – Yes

ROAD

Superintendent of Klopfenstein provided a 2015 yearend report and a January 2016 monthly report and January Monthly inspections.

Res. No. 16-02-013 Motion by Chair Reardon to approve a 3% raise for the road crew, beginning Feb 13th 2016. 2nd Trustee Cera.

There was discussion about recent new hires and waiting till they have been employed with the Township at least 6 months before being eligible for a raise. Chair Reardon was not feeling healthy and did not feel comfortable making this decision at the moment.

Motion by Trustee Cera to **Table the Resolution**. Vote: Trustee Cera – Yes, Trustee Coneglio – Yes, Trustee Reardon – Yes

POLICE

Chief Jones provided monthly stats for January 2016.

CODE ENFORCEMENT

Officer Whalen provided a monthly report for January 2016.

There has been a court date set for March 8th for 3855 Walford in contempt; Officer Whalen will be getting with Adria Fields before the court date to see if they will need Officer Whalen to attend the court hearing.

There was discussion about efforts to speed up the ability to tear down abandoned empty homes on various parcels. Officer Whalen will continue to work with the COCIC Central Ohio Community Improvement Corp. and the tax process to get the parcel in the Township's name. With the Township passing O.R.C. 505.86 on these abandoned properties the Township can move the demolition process along more quickly. This has been done for 1715 Elmore Ave. Trustee Reardon mentioned that 1715 Elmore is getting more unsightly such as windows recently being broken. 1864 Case Rd. has been purchased and remolded. 1778 Ward Rd could be demolished, however someone is living in the property and this creates a much more lengthy process.

NEW BUSINESS

Trustee Coneglio reviewed notes from the recent Budget Committee meeting and requested they be posted on the Township's website.

Residents Aliena Reynolds-Sword, Jason Sword, Chrystal Naka, and Nick Italiani in less than a day collected over 87 signatures in support of the Township providing green space and/or recreation area on the East side of the Township. They are willing to collect more if it would help the Board. Trustee's Cera and Coneglio expressed their gratitude to the residents for helping the Township make this potential investment.

The Fiscal Officer requested the Board amend the township's temporary Appropriations for 2016. The Fiscal Officer added \$9000 to the Police supplies line items to cover uniform allowances and \$3000 to Police repairs. The Fiscal Officer also increased the JEDZ fund to a total of \$650,222.00, she expects that amount to be the same for JEDZ for Permanent Appropriations.

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NEW BUSINESS CONT:

Res. No. 16-02-014 Motion by Chair Reardon to approve amending 2016's Temporary Appropriations 2016. 2nd Trustee Coneglio. Vote: Trustee Cera – Yes, Trustee Coneglio –Yes, Trustee Reardon – Yes

Res. No. 16-02-015 Motion by Chair Reardon to Resend Resolution 16-01-026. 2nd Trustee Coneglio. Vote: Trustee Cera – Yes, Trustee Coneglio –Yes, Trustee Reardon – Yes

The Fiscal Officer explained that the check from the insurance company was deposited into the Police Fund late last fall for Police Cruiser #205 that was involved in an accident. Police Chief Jones was given a donation from the 99 Cent store in January. Currently the Police Department does not have a place to receive donations, but the Fiscal Officer will try to make this possible by the time the Township approves Permanent Appropriations.

Res. No. 16-02-016 Motion by Chair Reardon to approve the payment of a repair bill to Krieger Ford in the amount of \$4,155.05 utilizing line item 2081-210-500 in the amount of \$2014.71 and CEDA's line item 100-190-500 in the amount of \$2140.34. 2nd Trustee Coneglio. Vote: Trustee Cera – Yes, Trustee Coneglio –Yes, Trustee Reardon – Yes

Resident Jane Margaotta asked the Fiscal Officer to clarify if there has been an Assistant to the Fiscal Officer hired. The Fiscal Officer explained that the Township contracted with a visiting Fiscal Officer to assist with the conversion into the new accounting system for a few hours, and there is no staff to assist in the Fiscal Department on an ongoing basis. Jane Margaotta stated her frustration that the conversion into the new accounting system does not yet seem correct yet and that the meeting did not run efficiently this evening.

Meeting ended at 8:34pm

ATTEST:

Carl Reardon, Chair

Deborah Steele, Fiscal Officer