

The Clinton Township Board of Trustees

December 7th 2016 page 1 of 3

The Meeting of the Clinton Township Board of Trustees was held on Wednesday, December 7th 2016 at 999 Chambers Rd. Present were Trustees John Coneglio, Jane Cera, and Carl Reardon, Fiscal Officer Deb Steele, Fire Chief Fraley, Police Chief Jones, Superintendent of Roads Dan Klopfenstein, Township Manager Skip Apple, Code Enforcement Officer Kyle Whalen, many residents were in attendance.

Next meeting will be held on December 21st at 999 Chambers Rd. at 7:00pm.

GENERAL

Res. No. 16-12-001 Motion by Chair Reardon to approve the agenda with flexibility. 2nd Trustee Cera. Vote: Trustee Coneglio – Yes, Trustee Cera –Yes, Trustee Reardon – Yes

Res. No. 16-12-002 Motion by Chair Reardon to approve payroll. 2nd Trustee Coneglio. Vote: Trustee Coneglio – Yes, Trustee Cera –Yes, Trustee Reardon – Yes

Res. No. 16-12-003 Motion by Chair Reardon to approve bills. 2nd Trustee Coneglio. Vote: Trustee Coneglio – Yes, Trustee Cera –Yes, Trustee Reardon – Yes

Res. No. 16-12-004 Motion by Chair Reardon to approve minutes from the November 2nd meeting. 2nd Trustee Coneglio. Vote: Trustee Coneglio – Yes, Trustee Cera –Yes, Trustee Reardon – Yes

Res. No. 16-12-005 Motion by Chair Reardon to approve minutes from the November 16th meeting. 2nd Trustee Coneglio. Vote: Trustee Coneglio – Yes, Trustee Cera –Yes, Trustee Reardon – Yes

There was a PowerPoint presentation from Eric De Telder and John O'Connor from IT made Real, LLC. They reviewed the various products available in a Managed Services agreement with their company. A total of 4 companies were interviewed over the previous months.

Res. No. 16-12-006 Motion by Chair Reardon to approve a Managed Services contract as presented with IT made Real, LLC. effective Jan 1st 2017. 2nd Trustee Coneglio. Vote: Trustee Coneglio – Yes, Trustee Cera –Yes, Trustee Reardon – Yes

There was some discussion on managing the transition with other IT providers and services the Township currently works with. Staff from IT made Real will be in communication this month to start the process before the New Year.

Res. No. 16-12-007 Motion by Chair Reardon to accept pay application #1 from CT Electric in the amount of \$14,452.00 utilizing line item 1000-190-500. 2nd Trustee Cera. Vote: Trustee Coneglio – Yes, Trustee Cera –Yes, Trustee Reardon – Yes

Res. No. 16-12-008 Motion by Chair Reardon to accept pay application #1 from Roger Storer and Son INC. in the amount of \$136586.28 utilizing line item 1000-190-500. 2nd Trustee Cera. Vote: Trustee Coneglio – Yes, Trustee Cera –Yes, Trustee Reardon – Yes

There was discussion with Trustee Cera who Chairs the Building Committee about how each company that is part of the construction for new township facilities will have one or several pay applications. For example the township has already provided two payments to Jay Car Construction. Resident Linda Buckel inquired how much the project is anticipated to cost. Excluding soft costs the projected cost of the Road's building is \$1.1M and the Police/Fire/Township building at \$4.3M.

Res. No. 16-12-009 Motion by Chair Reardon to accept pay application #3 from Jay Car Construction in the amount of \$136,586.28 utilizing line item 1000-190-500. 2nd Trustee Coneglio. Vote: Trustee Coneglio – Yes, Trustee Cera –Yes, Trustee Reardon – Yes

Res. No. 16-12-010 Motion by Chair Reardon to approve payment to WDC Group in the amount of \$14,942.25 utilizing line item 1000-190-500. 2nd Trustee Cera. Vote: Trustee Coneglio – Yes, Trustee Cera –Yes, Trustee Reardon – Yes

The Clinton Township Board of Trustees

December 7th 2016 page 2 of 3

GENERAL CONT:

Res. No. 16-12-011 Motion by Chair Reardon to accept pay application #4 from Jay Car Construction in the amount of \$5,629.00 utilizing line item 1000-190-500. 2nd Trustee Coneglio. Vote: Trustee Coneglio – Yes, Trustee Cera –Yes, Trustee Reardon – Yes

TOWNSHIP MANAGER

Res. No. 16-12-012 Motion by Trustee Coneglio to approve a Purchase Order in the amount of \$32,012.15 to American Road Machinery for a Leaf Loader Model 2000 to be paid from line item 2031-330-430. 2nd Reardon. Vote: Trustee Coneglio – Yes, Trustee Cera –Yes, Trustee Reardon – Yes

The Township Manager will email the invoice to the Fiscal Officer.

FIRE

Chief Fraley provided the Board with a November 2016 monthly report

Res. No. 16-12-013 Motion by Chair Reardon to approve the Medical Directors Agreement between OSU and the Clinton Township Fire Department, up to \$16,000.00 yearly. 2nd Trustee Coneglio. Vote: Trustee Coneglio – Yes, Trustee Cera –Yes, Trustee Reardon – Yes

ROAD

No Business

Trustee Coneglio brought up discussion about how long leaf pick up services are provided. Superintendent Klopfenstein stated normally till mid December. Some leaves are falling later than normal. There was a delay because the old machine was broken in late November.

POLICE

There was discussion about a needed to replace Officer Matt Lease who recently left the Department.

Res. No. 16-12-014 Motion by Trustee Coneglio to change Officer Robert Reeves’s pay to Step 1 beginning December 15th through December 31st. 2nd Trustee Cera. Vote: Trustee Coneglio – Yes, Trustee Cera –Yes, Trustee Reardon – Yes

Res. No. 16-12-015 Motion by Trustee Coneglio to approve Officer Reeves full time effective January 1st 2017. 2nd Trustee Cera. Vote: Trustee Coneglio – Yes, Trustee Cera –Yes, Trustee Reardon – Yes

Chief Jones provided the November monthly stats.

There was discussion of the knife and car attack at OSU’s campus. Our Police Dept. responded to the incident.

CODE ENFORCEMENT

Code Enforcement Officer Whalen provided the November 2016 monthly report. She also updated the Board that 2017 Ormond Ave has been vacated.

NEW BUSINESS

There was a planting of 4 Ruby Red Horse Chestnut trees in memory of residents who have recently passed. There was a cost of about \$725.00 for the trees.

Res. No. 16-12-016 Motion by Trustee Coneglio to approve \$363 to be paid to the Westside Civic Assn. for about half the cost of the trees, utilizing line item 1000-610-599. 2nd by Trustee Cera. Vote: Trustee Coneglio – Yes, Trustee Cera –Yes, Trustee Reardon – Yes

The Clinton Township Board of Trustees

December 7th 2016 page 3 of 3

NEW BUSINESS CONT;

Res. No. 16-12-017 Motion by Trustee Coneglio to approve a township vehicle use policy as presented. 2nd Trustee Cera. Vote: Trustee Coneglio – Yes, Trustee Cera –Yes, Trustee Reardon – Yes

Res. No. 16-12-018 Motion by Trustee Coneglio to approve a township cell phone use policy as presented. 2nd Trustee Cera. Vote: Trustee Coneglio – Yes, Trustee Cera –Yes, Trustee Reardon – Yes

Res. No. 16-12-019 Motion by Trustee Coneglio to approve a township credit card use policy as presented. 2nd Trustee Cera. Vote: Trustee Coneglio – Yes, Trustee Cera –Yes, Trustee Reardon – Yes

Trustee Cera asked that the Township Manager present all existing employees with a new policies and that the new polices be included in all new hire paperwork moving forward.

There will be a Budget Committee meeting at 6pm, on Dec 21st one hour before the next township meeting at 999 Chambers Rd.

Meeting ended at 9:05pm

ATTEST:

Carl Reardon, Chair

Deborah Steele, Fiscal Officer