

## The Clinton Township Board of Trustees

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The Meeting of the Clinton Township Board of Trustees was held on Wednesday, November 2<sup>nd</sup> 2016 at 7pm at 3820 Cleveland Ave. Present were Trustees John Coneglio, Jane Cera, and Carl Reardon, Fiscal Officer Deb Steele, Fire Chief Fraley, Police Chief Jones, Superintendent of Roads Dan Klopfenstein, Township Manager Skip Apple, Code Enforcement Kyle Whalen, and several residents.

Next meeting will be held on December 7<sup>th</sup> 2016 at 7:00pm at 999 Chambers Rd.

### GENERAL

**Res. No. 16-11-016** Motion by Chair Reardon to pass the agenda with flexibility. 2<sup>nd</sup> Trustee Coneglio. Vote: Trustee Coneglio –Yes, Trustee Cera – Yes, Trustee Reardon – Yes

There was a presentation from Expert Office Furniture. There were three furniture companies who submitted proposals and Expert Office's bid was the lowest price with better quality products. There was a review of the process of how office chairs and desks were tested. Trustee Cera worked with the Police Chief, the Fire Chief, and the Township Manager to choose working with this company. The company has a warehouse that can hold the equipment until the new buildings are ready. Prices will go up 5% if the township waits until 2017 to order equipment. The Trustees clarified that Expert Office will assemble all products purchased. Expert Office will also continue to assist in some design needs for no additional cost.

**Res. No. 16-11-017** Motion by Chair Reardon to approve a Purchase Order to Expert Office up to \$19,000.00 from line item 1000-190-500 for phase 1 of needed office furniture. 2<sup>nd</sup> Trustee Cera. Vote: Trustee Coneglio –Yes, Trustee Cera – Yes, Trustee Reardon – Yes

**Res. No. 16-11-018** Motion by Chair Reardon to approve a Purchase Order to Expert Office up to \$49,000.00 from line item 1000-190-500 for phase 2 of needed office furniture. 2<sup>nd</sup> Trustee Cera. Vote: Trustee Coneglio –Yes, Trustee Cera – Yes, Trustee Reardon – Yes

The Storm Drain improvements on Lamont/Melrose were reviewed with staff from Franklin Co. Engineer's office. Residents and Trustees reviewed maps and shared insights about where water pools. The Engineer's stated there are more details to work out but hearing from residents is very helpful. There will be a forum or two to review more details about the project. City of Columbus will also be updating the water pipes along these roads just before the storm drains are improved. It is expected that there will be construction spring through fall 2017.

There was a review and discussion about drafts of a cell phone use policy, credit card use policy, vehicle use policy, and public monies for food and refreshments policy. Trustee Cera gathered previous drafts and revised a vehicle and public monies for food policies. Trustees agreed to work on the other drafts via email in between the public meetings.

**Res. No. 16-11-019** Motion by Chair Reardon to approve a motion regarding township expenditure or public funds for public purpose policy. The Board of Trustees values the general good of residents and for the promotion of the public health, safety, general welfare, security, prosperity, and contentment of all; hosts community-enriching events throughout the year. Township Open Houses, a Holiday Parade, and/or other community events are long-standing valued traditions and promote the public purposes of community-building and enhancement of our neighborhoods. Therefore the Board of Trustees is resolved that the expenditure of public funds for food, drink, and refreshments at these events is aligned with these goals, and that these expenditures will each require prior approval of the Board 2<sup>nd</sup> Trustee Cera. Vote: Trustee Coneglio –Yes, Trustee Cera – Yes, Trustee Reardon – Yes

**Res. No. 16-11-020** Motion by Trustee Coneglio to approve the purchase of holiday candy not to exceed \$4,000.00 utilizing line item 1000-290-590. 2<sup>nd</sup> Trustee Cera. Vote: Trustee Coneglio –Yes, Trustee Cera – Yes, Trustee Reardon – Yes

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### GENERAL CONT:

Trustee Cera needed to review how to manage email discussions. She has been spending a lot of time forwarding items to individuals who were excluded in a reply. She asked that we all think about remembering to “reply to all” more often, not just to the author of the email, because she believes we have an obligation to be as efficient as we can. She said there is an understanding that if more than one Trustee is on an email to be sure all 3 Trustees are included, rather than leaving one Trustee out of a correspondence.

October 1<sup>st</sup> the Township had a balance of \$10,822,303.85 with \$330,732.53 in Revenue and \$414,777.25 in Expenses leaving a balance of \$10,738,259.13 on October 31<sup>st</sup>.

**Res. No. 16-11-021** Motion by Chair Reardon to approve the Fiscal Report for October 2016. 2<sup>nd</sup> Trustee Cera. Vote: Trustee Coneglio – Yes, Trustee Cera – Yes, Trustee Reardon – Yes

### TOWNSHIP MANAGER

There was a review of a draft job posting for the Superintendent of Roads position that will be vacant at the end of January 2017.

**Res. No. 16-11-022** Motion by Chair Reardon to place an advertisement in the Columbus Dispatch newspaper for the Superintendent of Roads position at an approximate cost of \$1,500.00. 2<sup>nd</sup> Trustee Cera. Vote: Trustee Coneglio – Yes, Trustee Cera – Yes, Trustee Reardon – Yes

### FIRE

**Res. No. 16-11-023** Motion by Trustee Coneglio to appoint Trustee Reardon to represent the Board of Trustees for negotiations with the Fire Union Local 1800. 2<sup>nd</sup> Trustee Cera. Vote: Trustee Coneglio – Yes, Trustee Cera – Yes, Trustee Reardon – Yes

**Res. No. 16-11-024** Motion by Trustee Coneglio to approve a Purchase Order to Stryker for \$41,452.08 for a Power Pro Cot loading system utilizing line item 1000-190-500. 2<sup>nd</sup> Trustee Cera. Vote: Trustee Coneglio – Yes, Trustee Cera – Yes, Trustee Reardon – Yes

Chief Fraley discussed a recent apartment fire that happened along Cleveland Ave. The township Fire Dept was first on the scene to respond. There was no loss of life while residents and first responders worked together to be sure everyone got out of the building.

### ROAD

No new business

### POLICE

**Res. No. 16-11-025** Motion by Chair Reardon to replace Police Officer Ben Newman as the West Side CEDA funded officer. Officer Newman will now be paid from 1000-210-599. 2<sup>nd</sup> Trustee Cera. Vote: Trustee Coneglio – Yes, Trustee Cera – Yes, Trustee Reardon – Yes

**Res. No. 16-11-026** Motion by Chair Reardon to declare the K9 Cruiser a 2011 Dodge Charger with VIN # 2B3CL1CT3BH551863 surplus and offered for sale to any police agency within Ohio at a price of \$7,000.00 with all K9 emergency equipment left on the vehicle, if no agency buys it the cruiser will be dismantled and auction off on Gov Deals. 2<sup>nd</sup> Trustee Cera. Vote: Trustee Coneglio – Yes, Trustee Cera – Yes, Trustee Reardon – Yes

**Res. No. 16-11-027** Motion by Chair Reardon to select Trustee Coneglio to represent the Board of Trustees for negotiations with the Police Union. 2<sup>nd</sup> Trustee Cera. Vote: Trustee Coneglio – Yes, Trustee Cera – Yes, Trustee Reardon – Yes

### CODE ENFORCEMENT

No new business

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**NEW BUSINESS**

Resident and renter Tabitha Fugate who lives at 2006 Sale Rd. She would like the Township Code Enforcement Officer to see the inside of her property. The Board and Officer Whalen clarified that the County Public Health Dept handles issues inside homes, but Officer Whalen will come into the resident's home if she would like.

Meeting ended at 9:08

**ATTEST:**

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**Carl Reardon, Chair**

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**Deborah Steele, Fiscal Officer**