

The Clinton Township Board of Trustees

January 4th, 2017 page 1 of 4

The Meeting of the Clinton Township Board of Trustees was held on Wednesday, January 4th, 2017 at 7pm at 3820 Cleveland Ave. Present were Trustees Jane Cera, John Coneglio, and Carl Reardon, Fiscal Officer Deb Steele, Fire Chief Fraley, Police Chief Jones, Superintendent of Roads Dan Klopfenstein, Township Manager Skip Apple, Code Enforcement Kyle Whalen, and several residents.

The next meeting will be held Wednesday, January 18th at 7pm at 3820 Cleveland Ave.

GENERAL

The Fiscal Officer took a nomination for Chair of the Board.

Res. No. 17-01-001 Motion by Trustee Reardon, to appoint Trustee Coneglio to the Chair of the Board. 2nd Trustee Coneglio. Vote: Trustee Reardon – Yes, Trustee Cera – No, Coneglio – Yes

Res. No. 17-01-002 Motion by Chair Coneglio to appoint Trustee Cera to be the Vice Chair of the Board. 2nd Trustee Reardon. Vote: Trustee Reardon – Yes, Trustee Cera – Yes, Coneglio – Yes

Res. No. 17-01-003 Motion by Chair Coneglio to pass the agenda with flexibility. 2nd Trustee Reardon. Vote: Trustee Reardon – Yes, Trustee Cera – Yes, Coneglio – Yes

Res. No. 17-01-004 Motion by Chair Coneglio to dissolve the existing Records Retention, Insurance, Building, And Budget Committees. 2nd Trustee Reardon. Vote: Trustee Reardon – Yes, Trustee Cera – Yes, Coneglio – Yes

Res. No. 17-01-005 Motion by Chair Coneglio to appoint Trustee Cera to Chair the Health Insurance Committee. 2nd Trustee Reardon. Vote: Trustee Reardon – Yes, Trustee Cera – Yes, Coneglio – Yes

Resident River Wolfe asked about the changing of committee chairs. Chair Coneglio explained rotation is helpful to educate all members of the Board the needs of the township. Trustee Cera inquired about Trustee Coneglio's availability to meet with the contractor team as part of the Building Committee's functions. Trustee Coneglio stated the contractors will likely work with the township's schedule, and that he has the needed availability.

Res. No. 17-01-006 Motion by Trustee Reardon to appoint Trustee Coneglio to Chair the Building Committee. 2nd Trustee Coneglio. Vote: Trustee Reardon – Yes, Trustee Cera – Yes, Coneglio – Yes

Res. No. 17-01-007 Motion by Chair Coneglio to appoint Trustee Reardon to be the Chair of the Budget Committee. 2nd Trustee Cera. Vote: Trustee Reardon – Yes, Trustee Cera – Yes, Coneglio – Yes

Res. No. 17-01-008 Motion by Chair Coneglio to appoint the Fiscal Officer to be the Chair of the Investment Committee. 2nd Trustee Cera. Vote: Trustee Reardon – Yes, Trustee Cera – Yes, Coneglio – Yes

Res. No. 17-01-009 Motion by Chair Coneglio to allow the Fiscal Officer to file for an advance on taxes for 2015. 2nd Trustee Reardon. Vote: Trustee Reardon – Yes, Trustee Cera – Yes, Coneglio – Yes

The Fiscal Officer asked how and why this item is on the agenda. Chair Coneglio stated that she is not required to file for an advance, the resolution just provides the option to file for an advance.

Res. No. 17-01-010 Motion by Chair Coneglio to meet the 1st and 3rd Wednesday of every month in the year 2017 meeting at 7pm, meeting on odd numbered months on the East side of the township and meeting on even numbered months on the West side of the township. 2nd Trustee Cera. Vote: Trustee Reardon – Yes, Trustee Cera – Yes, Coneglio – Yes

The Clinton Township Board of Trustees

January 4th, 2017 page 2 of 4

GENERAL CONT:

Res. No. 17-01-011 Motion by Chair Coneglio to allow the township to receive \$350,000 or more in receipts. 2nd Trustee Cera. Vote: Trustee Reardon – Yes, Trustee Cera – Yes, Coneglio –Yes

Res. No. 17-01-012 Motion by Chair Coneglio to approve super blanket certificates for 2017. 2nd Trustee Cera. Vote: Trustee Cera – Yes, Trustee Cera – Yes, Coneglio –Yes

Trustee Cera continued discussion from previous meetings about keeping the township event calendar maintained, mainly upcoming public meetings. She also inquired about confirming where the East side township public meetings will happen during the months of construction seeing as the existing building will soon be torn down. Trustee Reardon wanted to establish who should be responsible to update the website. There was general discussion that there will be many more communication needs in the future, possibly requiring some staffing support but that for now the Township Manager should continue to update and make use of the home page and that the Department Heads would continue to update their specific pages.

Res. No. 17-01-013 Motion by Trustee Cera to have the Township Manager update the home page and add upcoming public meetings to the calendar, and each department continue to maintain their pages. 2nd Trustee Reardon. Vote: Trustee Reardon – Yes, Trustee Cera – Yes, Coneglio –Yes

Res. No. 17-01-015 Motion by Chair Coneglio to approve minutes from the Dec 7th 2016 meeting. 2nd Trustee Reardon. Vote: Trustee Reardon – Yes, Trustee Cera – Yes, Coneglio –Yes

Res. No. 17-01-016 Motion by Chair Coneglio to approve minutes from the December 21st 2016 meeting. 2nd Trustee Cera. Vote: Trustee Reardon – Yes, Trustee Cera – Yes, Coneglio –Yes

Res. No. 17-01-017 Motion by Chair Coneglio to approve the Township Attorneys offices named Brosius, Johnson & Griggs, LLC for the year 2017. 2nd Trustee Reardon Vote: Trustee Reardon – Yes, Trustee Cera – Yes, Coneglio –Yes

Trustee Cera and Reardon have concerns with continuing services with the current attorney office because several items seem to be taking a long time to resolve, potentially causing higher costs.

Res. No. 17-01-018 Motion by Chair Coneglio to approve payment to WDC Group in the amount of \$28,308.35 from line item 1000-190-500. 2nd Trustee Cera. Vote: Trustee Reardon – Yes, Trustee Cera – Yes, Coneglio –Yes

The Fiscal Officer explained that the low carry over for the Police Fund will not be able to support the department's needs. By the time the township's first half real estate revenues are posted the Police Fund will be able fully support the department.

Res. No. 17-01-019 Motion by Chair Coneglio to approve the General Fund to pay police payroll and the employer portion of pension payments effective Dec 1st 2016 and not to extend beyond April 1st 2017. 2nd Trustee Reardon. Vote: Trustee Reardon – Yes, Trustee Cera – Yes, Coneglio –Yes

The Fiscal Officer reviewed that she recently submitted an update to the Records Retention Schedule with the assistance of the 2016 Records Committee that was Chaired by Trustee Reardon. The update will be reviewed by Auditors and the Historical Society over the next several weeks or few months.

Res. No. 17-01-020 Motion by Chair Coneglio to approve payroll. 2nd Trustee Reardon. Vote: Trustee Reardon – Yes, Trustee Cera – Yes, Coneglio –Yes

Res. No. 17-01-021 Motion by Chair Coneglio to approve the bills. 2nd Trustee Cera. Vote: Trustee Reardon – Yes, Trustee Cera – Yes, Coneglio –Yes

The Clinton Township Board of Trustees

January 4th, 2017 page 3 of 4

GENERAL CONT:

Res. No. 17-01-022 Motion by Chair Coneglio to accept pay app #1 from Command Heating in the amount of \$11,970.00 from line item 1000-190-500. 2nd Trustee Cera. Vote: Trustee Reardon – Yes, Trustee Cera – Yes, Coneglio –Yes

Res. No. 17-01-023 Motion by Chair Coneglio to accept pay app #4 from Jay Car Construction in the amount of \$121,360.00 from line item 1000-190-500. 2nd Trustee Cera. Vote: Trustee Reardon – Yes, Trustee Cera – Yes, Coneglio –Yes

Res. No. 17-01-024 Motion by Chair Coneglio to accept pay app #2 from Roger Storer and Son Inc. in the amount of \$22,867.00 from line item 1000-190-500. 2nd Trustee Cera. Vote: Trustee Reardon – Yes, Trustee Cera – Yes, Coneglio –Yes

At the time of the meeting only the 4th Pay Application for Jay Car Construction was in hand, the other two were in process of getting all the needed signatures and other documentation but it was expected to be ready within a few hours. The Fiscal Officer reviewed that she will only send payment with a photocopy of the signed Pay Application cover page.

Discussion of meeting decorum was placed on the agenda by the Fiscal Officer Steele. She stated that the previous meeting became hostile and it was disappointing that there was so much shouting. The FO said if a meeting becomes out of control in the future she will stop attending it. There were then some questions about how minutes will be taken, it is possible that an audio recording could assist in the process of writing the minutes. Resident River Wolfe stated that the Board has the responsibility to stop residents from becoming unruly. Chair Coneglio also said individuals can be removed if they become disruptive. Residents, the FO, and the Board all agreed to do their best to avoid heated exchanges in the future.

TOWNSHIP MANAGER

No new business

FIRE

Chief Fraley provided a December 2016 monthly report.

Residents shared more positive comments about the recent Holiday Parade.

ROAD

No new business

There was discussion about the passing of a long time resident George Hill who impounded cars for many years in the Township.

POLICE

Chief Jones provided a December 2016 monthly report.

Res. No. 17-01-025 Motion by Chair Coneglio to hire Connor Kline effective January 13th 2017 as a part-time officer at the hourly rate of \$12.75 utilizing fund 2081-210-100. 2nd Trustee Cera. Vote: Trustee Reardon – Yes, Trustee Cera – Yes, Coneglio –Yes

Res. No. 17-01-026 Motion by Chair Coneglio to hire Trenita Jackson effective January 20th 2017 as a part-time officer at the hourly rate of \$12.75 utilizing fund 2081-210-100 upon completion of physical exam. 2nd Trustee Reardon. Vote: Trustee Reardon – Yes, Trustee Cera – Yes, Coneglio –Yes

CODE ENFORCEMENT

Code Enforcement Officer Whalen provided a monthly report for December 2016 to the Trustees.

The Clinton Township Board of Trustees

January 4th, 2017 page 4 of 4

CODE ENFORCEMENT CONT:

Res. No. 17-01-027 Motion by Chair Coneglio to approve an [O.R.C. 505.86](#) on 4111 Walford Rd. 2nd Trustee Cera. Vote: Trustee Reardon – Yes, Trustee Cera – Yes, Coneglio –Yes

Resident Paula Armentrout brought up that alley between Ormond Ave and Randor Ave has recently become obstructed because of a concrete wall that was built in the parking lot of an apartment complex on Cleveland Ave.

NEW BUSINESS

Resident Nick Gani thanked all the township departments for their efforts with the recent holiday parade.

Res. No. 17-01-028 Motion by Chair Coneglio to go into Executive Session to discuss the Police contract. 2nd Trustee Reardon. Vote: Trustee Reardon – Yes, Trustee Cera – Yes, Coneglio –Yes
Start: 8:52pm
End: 9:30pm

Res. No. 17-01-029 Motion by Chair Coneglio to go into Executive Session to discuss the Fire contract. 2nd Trustee Reardon. Vote: Trustee Reardon – Yes, Trustee Cera – Yes, Coneglio –Yes
Start: 9:31pm
End: 9:45pm

Res. No. 17-01-030 Motion by Trustee Reardon to approve the Fire contract effective Jan 1st 2017. 2nd Trustee Coneglio. Vote: Trustee Reardon – Yes, Trustee Cera – Yes, Coneglio –Yes

Meeting ended at 9:50pm

ATTEST:

John Coneglio, Chair

Deborah Steele, Fiscal Officer